

LepreCon, Inc. | Minutes: Board/Committees 03/19/2018

Call to Order

Date: Monday, March 19, 2018

Location: Denny's, 3205 E Bell Rd, Phoenix, AZ 85032

The meeting was called to order by Paul Tanton at 7.34 p.m.

Attendance

Voting Board Members Present: Dee Astell (expires August 2019), Hal C. F. Astell (*Vice Chair, Secretary* - expires August 2020), Kevin McAlonan (*Treasurer* - expires August 2019), Gary Swaty (expires August 2018), Paul Tanton (*Chair* - expires August 2018).

Voting Board Members Absent: None.

Other Officers Present: Woody Bernardi (*President*)

Other Officers Absent: None.

Committee Heads Present: Dee Astell (*Social Media*, joint), Hal C. F. Astell (*Financial Review, Webmaster*), Woody Bernardi (*Socials*), Mark Boniece (*Quartermaster*), Margaret Grady (*Bylaws & Policies, Google Docs, Positions, Surveys*), Paul Tanton (*Social Media*, joint).

Committee Heads Absent: Michael Falinski (*Database*), John Grigg (*Strategic Planning*)

Members Present: Stephanie Bannon, Craig Dyer

Guests: none

Collections

Paul Tanton passed around the Collection Cauldron; \$51.00 was collected.

Board Reports to Committees

1. Paul Tanton explained that there had been no further progress on our transition from Yahoo! Groups to Google Suite for Nonprofits.
2. Paul Tanton asked Hal Astell to confirm who was currently eligible to stand for office; Hal provided this list (which includes those already in office): Dee Astell, Hal C. F. Astell, Stephanie Bannon, Woody Bernardi, Mark Boniece, Craig Dyer, Leslie Fish, Margaret Grady, John Grigg, Earl C. Hedges, Jr., Sharan Hoyle, Kevin McAlonan, Marguerite Murray, Duncan Rittschof, Jim Strait, Gary Swaty, J. B. Talbott, Paul Tanton, Susan Uttke, Lee Whiteside.

Committee Reports to the Board

LepreCon 42

Gary Swaty reported.

No change since the previous meeting. Paul Tanton highlighted that he'd sent copies of the LepreCon 42 contracts and registration database to Gary. Gary has not seen them but will check.

LepreCon 43

Dee Astell reported.

The only task left outstanding is to address three bouncebacks from supporting members whose addresses are no longer valid. Hal Astell will e-mail these. Kevin McAlonan will do a final pass against the numbers but is almost ready to close. He also stated that we've received a check from the Tempe Mission Palms for \$4,400+ to cover the travel agent commission on all function space and rooms booked.

LepreCon 44

Woody Bernardi reported.

He has a hotel contract with the DoubleTree at MetroCenter (the same hotel that CoKoCon is using) but this is not signed yet. He's looking at the weekend of June 22-24, two weeks before Westercon 71. He'd be using the Canyon, Terrace and two breakout rooms upstairs. He has author, artist and game designer Guests of Honor in mind but won't reach out until he can confirm dates and location.

LepreCon 45

Dee Astell reported.

She's also looking at the DoubleTree at MetroCenter and is waiting on news of the hotel contract. She's looking at April 2019, with the possibility of Easter weekend. Discussion about whether Easter is a good idea or not, as we may have been down on attendance in previous years when we've been on that weekend. Dee will research.

Bylaws & Policies

Margaret Grady reported.

A Corporate Ownership Policy was passed at the previous Executive Session. The committee is currently discussing a Convention Oversight Policy, but there's been disagreement. She'll collate everything on which everyone agrees and restart discussion from there.

Woody Bernardi asked what powers the con chair has. Paul Tanton explained that they have a substantial amount of freedom but still have responsibilities to the board, which has oversight.

Database

Michael Falinski was not present and did not provide a report.

Financial Review

Hal Astell reported.

He's picked up the box that Bruce Farr passed onto Kevin McAlonan and has taken a look through it. It's well organised and mostly contains tax forms and bank account statements. There's also a folder of LepreCon, Inc. material too, which he's scanned and which includes intriguing early copies of our bylaws.

Fundraising

Woody Bernardi reported.

Jerry's allows multiple meetings there, but only one of them can be a profit sharing event within a six month period.

Google Docs

Margaret Grady reported.

She would like to create a spreadsheet of active/passive members, to be kept for internal use. Discussion about where our data is kept and who owns the responsibility to share it. We'll pick this up again with Michael Falinski present.

Positions

Margaret Grady reported.

She circulated a new list of descriptions and asked for more.

Quartermaster

Mark Boniece reported.

He took Hal Astell to the storage and Hal talked him through what we have and where it is. Hal completed inventory at this time but still has to transcribe this to digital form.

He checked out to Hal the box of financial information from Bruce and the street team boxes for Hal to pass on to Woody at their joint CoKoCon/LepreCon fan table at Wild Wild West Steampunk Convention. He did so.

Since then, Hal returned four boxes to him, of paper, labels and some program books, checked out to send materials to supporting members.

Social Media

Dee Astell reported.

Members of the LepreCon Sci-Fi Convention Facebook group are up 7 in 28 days to 474. There have been 67 posts in the last month with 253 active posters. She did not have Twitter information. She reported that she doesn't have login details for Google+. Paul will try to get this to her.

Socials

Woody Bernardi was present but had no report.

Surveys

Margaret Grady was present but had no report.

Website

Hal Astell reported.

As per the quarterly meeting, he's deleted 12 unneeded ftp accounts. This leaves us with the master account, plus one for Lep 44 and a new one he's created for Lep 45.

The Westercon 70 hosting package has expired and he's officially cancelled it to avoid ongoing mails asking us to renew. He's backed up all the data three ways: he downloaded all data through ftp, he archived all data through a WordPress plugin and he took images of each page through a tool. He's uploaded these images to the LepreCon, Inc. hosting but haven't built an index page for them yet.

Any Other Business

Woody Bernardi reported that he represented LepreCon with a fan table at Wild Wild West Steampunk Convention. Hal helped (he was sharing the table for CoKoCon) and sold an alien headband for \$2. He handed the cash to Kevin McAlonan.

Meetings

The next Board/Committees meeting was set for Sunday, June 10, 2018 at Old Chicago, starting at 7.00 p.m.

Adjournment

Paul Tanton adjourned the meeting at 9.39 pm after a vote of 4-1-2.