

LepreCon, Inc. | Minutes: Executive Session 1/14/2018

Call to Order

Date: Sunday, January 14, 2018

Location: Denny's, 3205 E Bell Rd, Phoenix, AZ 85032

The meeting was called to order by Paul Tanton at 7.21 p.m.

Attendance

Voting Board Members Present: Dee Astell (expires August 2019), Hal C. F. Astell (*Vice Chair, Secretary*) - expires August 2020), Kevin McAlonan (*Treasurer* - expires August 2019), Gary Swaty (expires August 2018), Paul Tanton (*Chair* - expires August 2018).

Voting Board Members Absent: None.

Other Officers Present: Woody Bernardi (*President*)

Other Officers Absent: None.

Members Present: Stephanie Bannon, Mark Boniece, Craig Dyer

Guests: none

Collections

Paul Tanton passed around the Collection Cauldron; \$47.00 was collected.

Conflict of Interest Policy

Paul Tanton circulated copies of the Conflict of Interest Policy for people to sign.

There was discussion about the schedule to which this must be done ongoing. A motion was made to complete within 30 days of the AGM or after election to a position. This passed 5-0-0.

Q2 Reports

Paul Tanton highlighted that Q2 reports (October to December) are due by the end of January.

Committees

Discussion about the future of the Strategic Planning and Socials committees. The former is still live but there has been no report from John Grigg. The latter was disbanded at the December board/committee meeting. Woody Bernardi is OK with this, as the responsibilities of that committee passed to the President.

Michael Fett

Paul Tanton read aloud an e-mail he received from Michael Fett. Michael asks that his name no longer be mentioned in meetings or anywhere else. He officially renounces his membership in LepreCon, Inc. He refuses to transfer the PSFAFAE domains to corporate control or to answer any further questions about them.

Discussion ensued. It was pointed out that we can't comply because we have to report this and other active business at the February quarterly meeting. It was agreed without a motion that we should acknowledge receipt and state that we will attempt to comply where possible but without a guarantee of compliance.

Agenda for Q3 Meeting

It was agreed without a motion that we should use the standard agenda for the February quarterly meeting as there are no new business items.

Any Other Business

Woody Bernardi raised Jerry's Restaurant, a diner which will provide a non-profit organization with 25% of the bills of anyone who goes in over a rolling 24 hour period and presents our flyer. They provided him with an application form to complete, which they call a Marketing Plan, and a standard flyer that we could use as a template. There is a limitation that we can do this only once every six months, meaning that we couldn't hold each quarterly meeting under this logic. Woody will investigate further.

Stephanie Bannon raised Old Chicago, which will provide 15%.

Woody Bernardi is planning for LepreCon 44 to be held at the Phoenix Center for the Arts. Cost is \$600 for St. Patrick's Day. The deposit would be \$280 and the rest is due by five days before the event. He suggests \$15 for a membership. He would like to host a masquerade in the 3rd St. Theatre. He also raised the possibility of this being a fan gathering before an actual LepreCon 44 in early May.

A motion was made to remove the last line in Bylaw 5.1: 'The President may not simultaneously hold any other Corporate office.' This passed 5-0-0.

A motion was made to create a Corporate Ownership Policy with the following wording: 'Any asset-physical, virtual or intellectual-that a member creates or acquires in the course of his/her duties for LepreCon, Inc. or a LepreCon, Inc. sponsored event shall be a corporate asset. It shall either be purchased with corporate funds or be handed over for reimbursement. It shall be registered in the corporation's name.' This passed 5-0-0. Hal will send this to Margie.

Meetings

The date of the next Executive Session was set for Sunday, 22nd April, at Old Chicago at 5695 W Bell Rd, Glendale, AZ 85038, from 7.00pm.

Adjournment

Paul Tanton adjourned the meeting at 9:38 p.m. after a vote of 5-0-0.

LepreCon, Inc. | Minutes: Quarterly Meeting 02/25/2018

Call to Order

Date: Sunday, February 25, 2018

Location: Spoke & Wheel Tavern, Phoenix, Arizona

The meeting was called to order by Paul Tanton at 3:20 p.m.

Attendance

Voting Board Members Present: Dee Astell (expires August 2019), Hal C. F. Astell (*Vice Chair, Secretary, Webmaster* - expires August 2017), Gary Swaty (expires August 2018), Paul Tanton (*Chair* - expires August 2018).

Voting Board Members Absent: Kevin McAlonan (*Treasurer* - expires August 2019).

Other Officers Present: Woody Bernardi (*President*).

Other Officers Absent: None.

Members Present: Stephanie Bannon, Mark Boniece, Craig L. Dyer, Leslie Fish, Margaret Grady, John Grigg, Earl C. Hedges, Jr., Sharan Hoyle, Marguerite Murray, Andrea Rittschof, Duncan Rittschof, Susan Uttke, Lee Whiteside

Guests: None.

Petitions for Membership: None.

Proxies: Len Berger and Jim Strait to Mark Boniece, Mike Cassidy to Margaret Grady.

Donations

Paul Tanton passed around the Collection Cauldron. \$30.00 was collected.

Officer Reports

Secretary's Report

Minutes for the three meetings in Q2 and the Secretary's Report by Hal Astell were posted online in advance of the meeting.

The minutes for the executive session on 10/22/2017 had been previously approved at the November meeting.

A motion to accept the quarterly meeting minutes for 11/19/2017 was passed 10-0-6.

A motion to accept the board/committee meeting minutes for 12/17/2017 was passed 6-0-11.

A motion for online business to be read was passed 11-2-4. Hal Astell did so and a motion to accept as read was passed 16-0-3.

Hal Astell read the list of those eligible to stand for office.

Hal Astell reported that he believed that everyone had signed conflict of interest statements during the December meeting, except for Margaret Grady and John Grigg, who were not there. Both signed during this meeting.

Treasurer's Report

This report by Kevin McAlonan was posted online in advance of the meeting.

A motion to accept passed 10-0-4.

LepreCon 42 Report

Gary Swaty reported that he has not yet seen the database for LepreCon 42; Paul Tanton will send this to Gary by e-mail and also on a thumbdrive via Craig Dyer.

A motion to accept passed 11-1-4.

LepreCon 43 Report

This report by Dee Astell was posted online in advance of the meeting.

A motion to accept passed 11-0-5.

LepreCon 44 Report

This report by Woody Bernardi was posted online in advance of the meeting.

A motion to be read was made. Hal Astell read in Woody's absence. Woody then arrived at the meeting and answered questions.

Gary Swaty asked about the cancellation of LepreCon 44; Woody explained that he'd made the mistake of announcing before he had a contract and had to cancel when the contract did not meet his needs, but LepreCon 44 will still happen at a different venue. Sue Uttke asked about a new date and venue; Woody stated that he's found a venue for June but has not yet signed a contract. Dee Astell asked if this would be a fan gathering or a convention; Woody replied that it would be a full three day convention. Dee asked why a call for GMs had been made without a date; Woody replied that Earl's goal was to hit the ground running and Earl read what he had posted aloud. Dee suggested more activity on Facebook; Woody will do so. Hal Astell asked if there was a convention webmaster yet; Woody said no.

A motion to accept passed 16-0-2.

Co-ordinator Reports

Bylaws & Policies Committee

This report by Margaret Grady was posted online in advance of the meeting.

A motion to accept passed 12-1-4.

Database Committee

Michael Falinski was not present and did not provide a report. Hal Astell read his report from the December meeting minutes.

Margaret Grady asked if meeting attendance was included in the database; Hal Astell will send these to Michael. Earl Hedges asked about queries; Paul Tanton asked him to e-mail his needs to Michael.

A motion to accept passed 13-0-2.

Financial Review Committee

This report by Hal Astell was posted online in advance of the meeting.

Stephanie Bannon asked what this committee was for; Hal explained that it aimed to identify why our finances shrank from \$60,000 a decade ago to -\$3,000 last year when the average convention during that time made a profit of \$100. The next step is to sort the financial papers provided by Bruce Farr; Stephanie volunteered to join the committee and help with this. John Grigg asked if hiring an external forensic accountant would be appropriate; Hal replied that the goal was not to find evidence of malpractice but simply to identify decisions that cost us financially so that we could avoid repeating them in the future. Lee Whiteside suggested that a number of high profile bids cost a lot of money. Gary Swaty mentioned that some guests had cost a large sum too.

A motion to accept passed 14-0-5.

Fundraising Committee

This report by Earl C. Hedges, Jr. was posted online in advance of the meeting.

A motion to read was passed 6-2-4. Earl did so and removed one line. Stephanie Bannon mentioned that most grants are aimed at individuals (authors, artists, etc.). Woody Bernardi raised an Arisia grant request in which he was involved in Las Vegas for a con; it was declined.

A motion to accept passed 13-0-3.

Google Docs Committee

This report by Margaret Grady was posted online in advance of the meeting.

A motion to accept passed 10-0-7.

Positions Committee

This report by Margaret Grady was posted online in advance of the meeting.

A motion to accept passed 12-0-4.

Quartermaster

This report by Hal Astell, handing over to Mark Boniece, was posted online in advance of the meeting.

A motion to accept passed 13-0-3.

Social Media Committee

This report by Earl C. Hedges, Jr. was posted online in advance of the meeting.

Hal Astell asked about numbers and Paul Tanton explained how he downloaded spreadsheets when he ran social media. Earl gave current numbers as 577 likes for the LepreCon, Inc. page and 466 members of the LepreCon convention group. Dee Astell said that Facebook recently made changes and it's still possible to download numbers, just with more data. Stephanie Bannon pointed out that Amazon Smile has a logo that can be used on the website; Hal Astell will handle this. Woody Bernardi asked what we have on Facebook; Paul Tanton explained that we have a corporate page and a convention group.

A motion to accept passed 15-0-2.

Strategic Planning Committee

John Grigg reported in person.

Annette Sexton-Ruiz has resigned from the committee because of time constraints. The current goal is to write up a formal plan.

A motion to accept passed 15-0-2.

Surveys Committee

This report by Margaret Grady was posted online in advance of the meeting.

Paul Tanton asked for the actual results to be added to the PDF of reports; Margie will see if she can provide this as a PDF but, if not, Hal will scan and add.

A motion to accept passed 13-0-4.

Webmaster

This report by Hal Astell was posted online in advance of the meeting.

A motion to accept passed 11-0-4.

Old Business

1. Paul Tanton reported on Google for Non Profits. He and Hal Astell logged into GSuite in January and together addressed prior concerns raised. Paul will send out fresh reminders to those who haven't yet signed up.
2. Paul Tanton reported on our shift to proper timing for quarterly reports. He commented on the lack of some to report by the deadline. He asked for all officers and coordinators to adhere to the April 30 deadline for Q3 reports. Hal Astell asked who reports should be sent to, given that he sent to himself as secretary; Paul replied that they should go to the boardlist.
3. Paul Tanton presented the proposal to remove the last line from bylaw 5.1. Hal Astell read that bylaw. Paul explained that the line restricts our con chairs from being coordinators, other officers or board members. We've been ignoring this and should either follow the rule as written or revoke it. Woody Bernardi spoke to the finite pool of possibilities. A motion to remove the line passed 16-0-4.
4. Hal Astell made a motion at the November meeting that we look into the possibility of transferring the PSFAFAE tradename to Michael Fett. He withdrew that motion at this meeting. Gary Swaty proposed it afresh. After other options were raised, Hal Astell made a motion to amend to cancel the tradename rather than transfer it. The amendment passed 14-5-1 and the amended motion to cancel passed 13-6-1. Stephanie Bannon will provide the process to the treasurer.
5. Hal Astell re-read the list of those eligible to stand for office. There were no mail-in ballots for Vice President and Paul Tanton called for nominations. Woody Bernardi, Dee Astell, Sharan Hoyle, Gary Swaty and Paul Tanton were nominated. Woody and Dee accepted their nominations; the rest declined. A motion to close nominations passed 18-0-1. Dee was duly elected to be Vice President and COO of LepreCon 45 by a silent ballot.
6. A motion to defer the election of the Assistant Vice President and COO of LepreCon 46 until the next quarterly meeting passed 17-3-0.

New Business

1. Paul Tanton read a letter from Michael Fett. Hal Astell read the board's response from the December executive session. No further action was taken.
2. Hal Astell explained that he had discovered 13 enabled ftp accounts for previous cons and webmasters, granting access to our webspace. He has already disabled them all but asked for approval to delete them outright. This passed 19-0-1. Paul Tanton asked for an ftp account to be set up for LepreCon 45. We do not have a web policy and it was suggested that we set one up. Margaret Grady will raise this in committee.
3. Sharan Hoyle raised the (over)use of proxies. Paul Tanton mentioned that the bylaws committee recently discussed this. Margaret Grady raised the source issue being that anyone who attends a LepreCon is automatically a voting member who can therefore send in a proxy. A discussion about implementing a requirement to attend one or meetings before being able to send a proxy followed; Paul gave an example of a member who moved to Nashville but wanted to stay involved and Hal Astell mentioned his granddaughter who he was glad wasn't at the prior meeting. Sharan Hoyle recommended we revisit this at the next meeting because of time constraints.
4. Leslie Fish, after being challenged to write a song about local politics, did so and sang it. It's called *Peck and Sniff*.
5. Earl Hedges said that he will be moving out of Arizona in March, so resigns as head of the Fundraising and Social Media committees. He's happy to remain on those committees and plans to return to run gaming at LepreCon 44. Paul Tanton and Dee Astell will jointly take on Social Media. Woody Bernardi will take on Fundraising.
6. Hal Astell reported that the hosting package at HostGator that we used for Westercon 70 will expire on March 1. He removed the associated credit card from the account so it won't auto-renew. He'll archive the website before then.
7. Woody Bernardi asked about rights on Facebook; Paul Tanton explained the history of why our Facebook group is still technically LepreCon 39. Dee Astell will look into the possibility of renaming it.

Announcements

1. Hal Astell listed all known Arizona conventions for the next quarter. 2-4 Mar - Kikori Con (Flagstaff). 2-4 Mar - Wild Wild West Steampunk Convention (Tucson), at which LepreCon 44 and CoKoCon will man a joint fan table. 10-11 Mar - Tucson Festival of Books (Tucson). 16-18 Mar - Grand Prix Phoenix (Phoenix). 23-24 Mar - Gila Valley Comic-Con (Thatcher). 24 Mar - Apache Junction Public Library LibraryCon (Apache Junction). 24 Mar - Verde Valley Comic Expo (Glendale). 7 Apr - Macro-Con (Glendale). 8 Apr - Sun Devil Fan Fair (Tempe). 14 Apr - TransContinental (Winslow). 20-22 Apr - Con-Nichiwa (Tucson). 21-22 Apr - ZapCon (Mesa).
2. Lee Whiteside mentioned that Kevin Hearne will be signing his final Iron Druid book at the Poisoned Pen on 3 Mar at 7pm; that he recommends the film *Annihilation*, based on the novel by Jeff VanderMeer; and that *The Expanse* will be back on Syfy on 11 Mar.
3. Earl Hedges mentioned that he'll be a guest GM at North Texas RPG Con in Fort Worth, TX from 7-10 Jun.
4. Andrea Rittschof recommends an indie sf feature called *Prodigy*, on all standard platforms.
5. Earl Hedges mentioned that Crit Hit! 3's Kickstarter will end in 5 days.
6. Craig Dyer raised the WesternSFA's open house on 17 Mar.

Meetings

The next quarterly meeting was set for 3.00 p.m. on May 20, 2018 at the Spoke & Wheel (8525 N Central Ave, Phoenix, AZ 85020).

Adjournment

Paul Tanton adjourned the meeting at 6.30pm after a vote of 10-3-1 to adjourn.

LepreCon, Inc. | Minutes: Board/Committees 03/19/2018

Call to Order

Date: Monday, March 19, 2018

Location: Denny's, 3205 E Bell Rd, Phoenix, AZ 85032

The meeting was called to order by Paul Tanton at 7.34 p.m.

Attendance

Voting Board Members Present: Dee Astell (expires August 2019), Hal C. F. Astell (*Vice Chair, Secretary* - expires August 2020), Kevin McAlonan (*Treasurer* - expires August 2019), Gary Swaty (expires August 2018), Paul Tanton (*Chair* - expires August 2018).

Voting Board Members Absent: None.

Other Officers Present: Woody Bernardi (*President*)

Other Officers Absent: None.

Committee Heads Present: Dee Astell (*Social Media*, joint), Hal C. F. Astell (*Financial Review, Webmaster*), Woody Bernardi (*Socials*), Mark Boniece (*Quartermaster*), Margaret Grady (*Bylaws & Policies, Google Docs, Positions, Surveys*), Paul Tanton (*Social Media*, joint).

Committee Heads Absent: Michael Falinski (*Database*), John Grigg (*Strategic Planning*)

Members Present: Stephanie Bannon, Craig Dyer

Guests: none

Collections

Paul Tanton passed around the Collection Cauldron; \$51.00 was collected.

Board Reports to Committees

1. Paul Tanton explained that there had been no further progress on our transition from Yahoo! Groups to Google Suite for Nonprofits.
2. Paul Tanton asked Hal Astell to confirm who was currently eligible to stand for office; Hal provided this list (which includes those already in office): Dee Astell, Hal C. F. Astell, Stephanie Bannon, Woody Bernardi, Mark Boniece, Craig Dyer, Leslie Fish, Margaret Grady, John Grigg, Earl C. Hedges, Jr., Sharan Hoyle, Kevin McAlonan, Marguerite Murray, Duncan Rittschof, Jim Strait, Gary Swaty, J. B. Talbott, Paul Tanton, Susan Uttke, Lee Whiteside.

Committee Reports to the Board

LepreCon 42

Gary Swaty reported.

No change since the previous meeting. Paul Tanton highlighted that he'd sent copies of the LepreCon 42 contracts and registration database to Gary. Gary has not seen them but will check.

LepreCon 43

Dee Astell reported.

The only task left outstanding is to address three bouncebacks from supporting members whose addresses are no longer valid. Hal Astell will e-mail these. Kevin McAlonan will do a final pass against the numbers but is almost ready to close. He also stated that we've received a check from the Tempe Mission Palms for \$4,400+ to cover the travel agent commission on all function space and rooms booked.

LepreCon 44

Woody Bernardi reported.

He has a hotel contract with the DoubleTree at MetroCenter (the same hotel that CoKoCon is using) but this is not signed yet. He's looking at the weekend of June 22-24, two weeks before Westercon 71. He'd be using the Canyon, Terrace and two breakout rooms upstairs. He has author, artist and game designer Guests of Honor in mind but won't reach out until he can confirm dates and location.

LepreCon 45

Dee Astell reported.

She's also looking at the DoubleTree at MetroCenter and is waiting on news of the hotel contract. She's looking at April 2019, with the possibility of Easter weekend. Discussion about whether Easter is a good idea or not, as we may have been down on attendance in previous years when we've been on that weekend. Dee will research.

Bylaws & Policies

Margaret Grady reported.

A Corporate Ownership Policy was passed at the previous Executive Session. The committee is currently discussing a Convention Oversight Policy, but there's been disagreement. She'll collate everything on which everyone agrees and restart discussion from there.

Woody Bernardi asked what powers the con chair has. Paul Tanton explained that they have a substantial amount of freedom but still have responsibilities to the board, which has oversight.

Database

Michael Falinski was not present and did not provide a report.

Financial Review

Hal Astell reported.

He's picked up the box that Bruce Farr passed onto Kevin McAlonan and has taken a look through it. It's well organised and mostly contains tax forms and bank account statements. There's also a folder of LepreCon, Inc. material too, which he's scanned and which includes intriguing early copies of our bylaws.

Fundraising

Woody Bernardi reported.

Jerry's allows multiple meetings there, but only one of them can be a profit sharing event within a six month period.

Google Docs

Margaret Grady reported.

She would like to create a spreadsheet of active/passive members, to be kept for internal use. Discussion about where our data is kept and who owns the responsibility to share it. We'll pick this up again with Michael Falinski present.

Positions

Margaret Grady reported.

She circulated a new list of descriptions and asked for more.

Quartermaster

Mark Boniece reported.

He took Hal Astell to the storage and Hal talked him through what we have and where it is. Hal completed inventory at this time but still has to transcribe this to digital form.

He checked out to Hal the box of financial information from Bruce and the street team boxes for Hal to pass on to Woody at their joint CoKoCon/LepreCon fan table at Wild Wild West Steampunk Convention. He did so.

Since then, Hal returned four boxes to him, of paper, labels and some program books, checked out to send materials to supporting members.

Social Media

Dee Astell reported.

Members of the LepreCon Sci-Fi Convention Facebook group are up 7 in 28 days to 474. There have been 67 posts in the last month with 253 active posters. She did not have Twitter information. She reported that she doesn't have login details for Google+. Paul will try to get this to her.

Socials

Woody Bernardi was present but had no report.

Surveys

Margaret Grady was present but had no report.

Website

Hal Astell reported.

As per the quarterly meeting, he's deleted 12 unneeded ftp accounts. This leaves us with the master account, plus one for Lep 44 and a new one he's created for Lep 45.

The Westercon 70 hosting package has expired and he's officially cancelled it to avoid ongoing mails asking us to renew. He's backed up all the data three ways: he downloaded all data through ftp, he archived all data through a WordPress plugin and he took images of each page through a tool. He's uploaded these images to the LepreCon, Inc. hosting but haven't built an index page for them yet.

Any Other Business

Woody Bernardi reported that he represented LepreCon with a fan table at Wild Wild West Steampunk Convention. Hal helped (he was sharing the table for CoKoCon) and sold an alien headband for \$2. He handed the cash to Kevin McAlonan.

Meetings

The next Board/Committees meeting was set for Sunday, June 10, 2018 at Old Chicago, starting at 7.00 p.m.

Adjournment

Paul Tanton adjourned the meeting at 9.39 pm after a vote of 4-1-2.

LepreCon, Inc. | Minutes: Executive Session 4/22/2018

Call to Order

Date: Sunday, April 22, 2018

Location: Old Chicago, 5695 W Bell Rd, Glendale, AZ 85038

The meeting was called to order by Paul Tanton at 7.17 p.m.

Attendance

Voting Board Members Present: Dee Astell (expires August 2019), Hal C. F. Astell (*Vice Chair, Secretary*) - expires August 2020), Kevin McAlonan (*Treasurer* - expires August 2019), Gary Swaty (expires August 2018), Paul Tanton (*Chair* - expires August 2018).

Voting Board Members Absent: None.

Other Officers Present: Woody Bernardi (*President*), Dee Astell (*Vice President*)

Other Officers Absent: None.

Members Present: Stephanie Bannon, Mark Boniece, Craig Dyer, Margaret Grady, Willow Tanton

Guests: none

Collections

Paul Tanton passed around the Collection Cauldron; \$16.00 was collected.

Status of 'Other Policies' Document on Website

Hal Astell provided a new list and reported that he had created it from the previous one, with a few updates taken from Margie's more up to date version in Google Docs, the minutes of the past couple of years and the boardlist. He also added votes and dates.

He also raised one item, about usage of PayPal and Square, that he believed was affirmed by the membership on 22 May 2016 but was not reflected in the minutes for that meeting. Paul Tanton recommended that this be brought up in New Business, when Margie could be present.

Q3 Reports

Paul Tanton highlighted that Q3 reports (January to March) are due by the end of January. They should be sent to the boardlist, now that everyone reporting is on that.

LepreCon 42 Update

Gary Swaty reported that he now has income data but not expenditure data. Kevin may have some bank statements and will check and, if he has, get them to Gary.

LepreCon 43 Update

Dee Astell reported that we're done and Kevin McAlonan confirmed. He had sent two passalong funds checks to the next two Westercons and one has been cashed already. Hal Astell has set up an archived version of the website on corporate webspace; it's full images of each page with a new index to link them all and add summary information.

LepreCon 44 Update

Woody Bernardi reported and answered questions.

The hotel deposit has been paid and cashed. Room rates are various and detailed on the Facebook event.

Four Guests of Honor have signed contracts and been announced: Lubov as Artist GoH, Maxwell Alexander Drake as Writer GoH, Eric Wile as Gaming GoH and Jon Santaanta Proudstar as Local GoH. The total guest budget is \$1,700.

There are 12 spaces in the dealers' room (in small, medium and large); these will be filled on a first come first served basis. There are 36 panels in the art show.

LepreCon 45 Update

Dee Astell reported that she'd shared a fan table with CoKoCon during the Geek Day event at Phoenix Film Festival. It was quiet but she did drum up some interest. There was discussion about LepreCon 45 promoting before LepreCon 44 has been held; Dee pointed out that she was representing 45 as chair but also highlighted 44.

She's still waiting on the hotel. Since CoKoCon got such good room rates, everyone else is wanting to book there and the hotel is responding in order of event date; that means that, now they've dealt with LepreCon 44, they're moving on to DarkCon. LepreCon 45 will be next in the queue after that, before CoKoCon 2.

Kevin McAlonan agreed to be convention treasurer now that Westercon 70 is closed out.

Release of PSFAFAE Trade Name

Kevin McAlonan reported that he had not done this yet. We can cancel for free, which is cheaper than transferring it.

Hal Astell added that the PSFAFAE domains have expired. That means that they're no longer redirecting to leprecon.org but also that the pages behind the index, which were still available to those who knew the links, are no longer there. The domains are currently with GoDaddy; anyone seeking the domains now would go through their Domain Buy Service, in which they will attempt to convince the owner to part with them for \$69.99 per domain, plus commission. We have no interest in doing so.

Agenda for Q4 Meeting

Paul Tanton read a suggested agenda. Nobody had any concerns.

Any Other Business

Hal Astell raised the item mentioned earlier in discussion about the 'Other Policies' document, which read, "Usage of PayPal and Square funds requests are up to individual event chairs." A number of people suggested that this was vague and should probably be rewritten. A vote to rescind it as it stands passed 5-0-0. The bylaws committee will now discuss and potentially write something more appropriate.

Woody Bernardi mentioned that there are a set of 18 grids, which could be used for art show purposes, currently for sale in Glendale. The price is \$15 per grid for each of the 18, with a 19th free because it's broken. A vote to purchase these for potential use both in and out of art shows passed 5-0-0. Woody will handle this and pick them up.

Dee Astell carefully mentioned some rumours that are coming out of Tuscon about Earl Hedges, who is currently on staff for LepreCon 44. None have been substantiated at this time but this could now be done. If they're false, then they can be disregarded. If they're true, Woody will be aware.

Hal Astell raised the LepreCon Weapons Policy, which begins, "Carrying and wearing of weapons of any kind will not be permitted, except as part of a hall costume if peace-bonded by our Security Director." Usage of the word "Security" is problematic because it implies that anyone in that position is licensed and that may not be the case. A vote to change "our Security Director" to "designated convention staff" passed 5-0-0.

Paul Tanton talked about a disconnect between our financial year starting in July for internal purposes but in January for tax purposes. A suggestion to shift it to start on January 1 was moved to the policy committee for discussion.

Meetings

The date of the next Executive Session was set for Sunday, July 29, at Old Chicago at 5695 W Bell Rd, Glendale, AZ 85038, from 7.00pm.

Adjournment

Paul Tanton adjourned the meeting at 9:42 p.m. after a vote of 5-0-0.

LepreCon, Inc. | Minutes: Quarterly Meeting 05/20/2018

Call to Order

Date: Sunday, May 20, 2018

Location: Spoke & Wheel Tavern, Phoenix, Arizona

The meeting was called to order by Paul Tanton at 3:07 p.m.

Attendance

Voting Board Members Present: Dee Astell (expires August 2019), Hal C. F. Astell (*Vice Chair, Secretary, Webmaster* - expires August 2017), Kevin McAlonan (*Treasurer* - expires August 2019) and Paul Tanton (*Chair* - expires August 2018).

Voting Board Members Absent: Gary Swaty (expires August 2018)

Other Officers Present: Woody Bernardi (*President*), Dee Astell (*Vice President*).

Other Officers Absent: None.

Committee Heads Present: Dee Astell (*Social Media*, joint), Hal C. F. Astell (*Financial Review, Webmaster*), Woody Bernardi (*Fundraising*), Mark Boniece (*Quartermaster*), Margaret Grady (*Google Docs*) and Paul Tanton (*Social Media*, joint).

Committee Heads Absent: Michael Falinski (*Database*) and John Grigg (*Strategic Planning*).

Members Present: Stephanie Bannon, Len Berger, Mike Cassidy, Craig Dyer, Andrea Rittschof, Duncan Rittschof, Susan Uttke and Jason Youngdale.

Guests: Kathy Richardson and Willow Tanton.

Petitions for Membership: None.

Proxies: Earl Hedges to Woody Bernardi, Jim Strait to Mark Boniece, Gary Swaty to Kevin McAlonan, Leslie Kay to Jason Youngdale.

Donations

Paul Tanton passed around the Collection Cauldron. \$55.00 was collected.

Officer Reports

Secretary's Report

Minutes for the three meetings in Q3 and the Secretary's Report by Hal Astell were posted online in advance of the meeting.

A motion to accept the minutes for the 01/14/2018 executive session was passed 15-0-2.

A motion to accept the minutes for the 02/25/2018 quarterly meeting was passed many-2-2.

A motion to accept the minutes for the 03/19/2018 board/committee meeting was passed many-0-4.

A motion to accept the online business was passed many-0-4.

Hal Astell read the list of those eligible to stand for office, adding Mike Cassidy and Leslie Fish as eligible, after clarification of their respective statuses. A motion to accept was passed many-0-3.

Hal Astell read the list of those who have signed conflict of interest statements. Mark Boniece and Margaret Grady believe they have signed but Hal does not have their forms.

Hal Astell reported that he had not received any contracts for LepreCon 44.

There was discussion about whether event insurance is a convention or a corporate expense. It will be a convention expense going forward.

Treasurer's Report

This report by Kevin McAlonan was posted online in advance of the meeting. Kevin added that, since the report, the second passalong fun check has been cashed.

He detailed various upcoming expenses: the corporate PO Box, three domains and our hosting package.

Westercon 70 is closing. Kevin will check for a better account for LepreCon 45 that doesn't have a required minimum balance of \$7,500. Len Berger motioned to investigate an alternative to Wells Fargo and this passed 15-1-2.

We have received a check from Old Chicago for \$34 to cover our refund from our meeting there.

Hal Astell motioned that we should not renew the two Westercon 70 domains (westercon70.org and conalope.org) and this passed 16-2-1.

Kevin McAlonan reported having trouble updating our debit card information at Ipower. He will work with Hal Astell to ensure this gets updated before the leprecon.org renewal is due on August 11.

Hal Astell reported that the renewal for the leprecon.org domain is \$33.98 for two years, which is expensive. He will investigate prices of domains elsewhere. Jason Youngdale donated \$33.98 to cover the next renewal.

LepreCon 42 Report

Gary Swaty was not present and did not provide a report.

Kevin McAlonan will doublecheck for expense paperwork.

LepreCon 43 Report

This report by Dee Astell was posted online in advance of the meeting. There were no concerns.

LepreCon 44 Report

Woody Bernardi reported.

He signed the hotel contract in March. There were no Guests of Honor in place at the end of the quarter, but six have been brought on board since. He set up a Facebook event with membership sales. He has recruited some members of the ConCom, but he does need more staff. Samantha from ThermoCosplay will be the Cosplay Director. Mail in art will not be accepted, due to proximity to the con. Attending artists and agents only. He will open up the Art Show to re-selling of original art. He has set up a website.

Hal Astell expressed strong concern that a) the website was set up outside of corporate space, b) using a new domain that was purchased using personal funds and c) access has not been provided to the corporate webmaster. All this goes explicitly against the Corporate Ownership Policy that was passed in January. Kevin McAlonan motioned that we should do whatever we can to redirect leprecon.org to leprecon44.org and clean up afterwards; this passed 19-0-0.

Hal Astell raised the possibility of creating an exception process, whereby officers under serious time constraints, such as Woody as chair of LepreCon 44, could obtain quick approval from the board to make an exception to policy. It was decided to not do so as this was seen as a given.

Hal Astell suggested that a best practice document be written to help officers from violating policies in the future. Jason Youngdale motioned for Hal to make this so and it passed 19-0-0.

Stephanie Bannon asked for a membership count. Margie Grady reported that 30 memberships have been sold, along with all 4 large booths in the dealers' room and 2 small ones.

The hotel room block will cut off on Tuesday. However, the hotel will honor our room rates up to the con if rooms are available. Paul Tanton asked how many room nights were booked. The answer was 17, plus 10 for GoHs. The first break is at 50.

Hal Astell asked if all GoHs are included within the \$1,700 guest budget. Woody Bernardi replied that they are.

LepreCon 45 Report

This report by Dee Astell was posted online in advance of the meeting.

In addition, she's filled various ConCom spots: treasurer, hotel liaison, publications and dealers' room liaison. She's confirmed At the Movies and Apocalypse Later Roadshow as events. She plans to host parties at LepreCon 44 and CoKoCon in some form.

Co-ordinator Reports

Bylaws & Policies Committee

This report by Margaret Grady was posted online in advance of the meeting.

Since that point, Margie had stepped down from this position. Stephanie Bannon will take on running this committee.

Database Committee

Michael Falinski was not present and did not provide a report.

Paul Tanton reported that Michael has been busy with work.

Financial Review Committee

This report by Hal Astell was posted online in advance of the meeting.

Fundraising Committee

Woody Bernardi reported.

We have received a \$34 check from Old Chicago. Jerry's Restaurant will provide 25% of income from our next quarterly meeting. This isn't just from us at the meeting, but from anyone who provides our flyer during the surrounding 24 hours. Paul Tanton asked if we can get flyers by Phoenix Comic Fest. Mark Boniece mentioned that the Dark Ones had recently met there and did not have a good experience.

Our Facebook presence can be configured as non-profit. Paul Tanton pointed out that it already is.

LepreCon 44 will be sponsoring the Diversity Lounge at Phoenix Comic Fest run by the Phoenix Gaymers. Margie Grady asked how that was being worked. Woody stated that he had donated \$125 to cover it.

He's set up a Meetup group for Phoenix Sci-Fi and donated 6 months of the cost.

Stephanie Bannon asked about Amazon Smile. Kevin McAlonan will get the code to Hal Astell.

Google Docs Committee

This report by Margaret Grady was posted online in advance of the meeting.

Positions Committee

This report by Margaret Grady was posted online in advance of the meeting.

Since that point, Margie had stepped down from this position. Stephanie Bannon will take on running this committee. Andrea Rittschof and Dee Astell will join.

Quartermaster

This report by Hal Astell, handing over to Mark Boniece, was posted online in advance of the meeting.

Mark added that he'd also picked up the grids that Woody Bernardi had acquired, but has not got them to storage yet.

There was discussion about load-in and other needs for the LepreCon, Inc. table at Phoenix Comic Fest. Various people will discuss.

Social Media Committee

This report by Dee Astell was posted online in advance of the meeting.

Strategic Planning Committee

John Grigg was not present and did not provide a report.

Mark Boniece will take on running this committee.

Surveys Committee

This report by Margaret Grady was posted online in advance of the meeting.

Jason Youngdale will take on running this committee.

Webmaster

This report by Hal Astell was posted online in advance of the meeting.

In addition, he's redirected the conalope.org and westercon70.org domains to point to our archived folder.

Paul Tanton asked if a redirect could be set from /lep43 to /w70. Hal will set this up.

Old Business

1. Paul Tanton reported on Google for Non Profits. He is talking with Yahoo! about backups and will be keeping it live for now.
2. Paul Tanton asked how we can get people to send in reports by the deadline, which was circulated multiple times during the prior month.
3. The PSFAFAE tradename has not been cancelled yet.
4. Paul Tanton presented the proposal to remove the last line from bylaw 5.1. Hal Astell read that bylaw. Paul explained that the line restricts our con chairs from being coordinators, other officers or board members. We've been ignoring this and should either follow the rule as written or revoke it. Woody Bernardi spoke to the finite pool of possibilities. A motion to remove the line passed 16-0-4.
5. Sharan Hoyle had asked for use of proxies to be raised as an issue at this meeting but was not present to speak to it. Hal Astell provided data for the last six years. The average number of proxies per meeting was 18.7 in 2012, 12.5 in 2013, 12.3 in 2014, 10.5 in 2015, 8.0 in 2016 and 8.8 in 2017. It's currently 3.0 for 2018 after 1 meeting. Clearly proxy use has been notably decreasing over time.
6. Mark Boniece motioned to defer the election of the Assistant Vice President (COO of LepreCon 46) until the next quarterly meeting and this passed 15-1-3.

New Business

1. Paul Tanton raised a discrepancy between the definitions of a quorum in our bylaws and Articles of Incorporation. The bylaws require 3/5 board members to be present. The AoI requires 2/3. He suggested that we change bylaw 4.1.4 to 2/3 to bring these into sync. Mark Boniece so motioned and this passed 18-0-0.
2. Hal Astell motioned that, with the Westercon 70 books closing, we meet the active CASFS request for funds by sponsoring Steve Rude, the Artist Guest of Honor at CoKoCon, a joint CASFS/WesternSFA convention, at a maximum cost of \$750. A

discussion followed about whether our finances are in good enough shape to do this. The motion failed 2-2-3 (members of CASFS and WesternSFA were ineligible to vote due to conflict of interest). Len Berger motioned that CASFS be made the first receiver of any funds, should LepreCon, Inc. choose to donate any. This passed 8-0-1. Kevin McAlonan volunteered to cover the sponsorship cost for Steve Rude personally, but on behalf of LepreCon, Inc. In other words, he would provide the funds to LepreCon, Inc. to donate in turn to CASFS for the purpose of sponsoring Steve Rude at CoKoCon. This would meet both Hal and Len's prior motions. Woody Bernardi motioned that this be made so and this passed 6-0-1.

Announcements

1. Hal Astell listed all known Arizona conventions for the next quarter: Capture! PhotoCon, 18-20 May, Phoenix, photography, year 2; Phoenix Comic Fest, 24-27 May, Phoenix, pop culture, year 17; Detonation, 28 May-3 Jun, Uranium Springs, wastelanders, year 4; LibCon, 9 Jun, Chandler, pop culture, year 8; LepreCon, 22-24 Jun, Phoenix, science fiction, year 44; Spacefest, 5-8 Jul, Tucson, space, year 9; Crit Hit!, 13-15 Jul, Phoenix, tabletop roleplaying, year 3; Mad Monster Party, 13-15 Jul, Scottsdale, horror, year 5; Flying Buffalo Con, 20-22 Jul, Scottsdale, gaming, year 44; Tunnels & Trolls Con, 20-22 Jul, Scottsdale, gaming, year 9; Payson Book Festival, 21 Jul, Payson, books, year 4; Itty Bitty Fur Con, 21-22 Jul, Mesa, fur community, year 2; Game On Expo, 10-12 Aug, Phoenix, multimedia gaming, year 4; Maricopa Con, 11-12 Aug, Phoenix, tabletop gaming, year 7.
2. Margaret Grady raised the upcoming *Solo* movie.
3. Hal Astell mentioned that CoKoCon will be coincidentally held on the 40th anniversary of Arizona's only Worldcon, Iguanacon.

Meetings

The next quarterly meeting was set for 5.00 p.m. on Saturday, August 4, 2018 at Jerry's Restaurant, 2323 E Thomas Rd, Phoenix, AZ 85016.

Adjournment

Paul Tanton adjourned the meeting at 7.10pm after a vote of many-1-0 to adjourn.

LepreCon, Inc. | Minutes: Board/Committees 06/10/2018

Call to Order

Date: Monday, June 10, 2018

Location: Old Chicago, 5695 W Bell Rd, Glendale, AZ 85038

The meeting was called to order by Paul Tanton at 7.24 p.m.

Attendance

Voting Board Members Present: Dee Astell (expires August 2019), Hal C. F. Astell (*Vice Chair, Secretary* - expires August 2020), Kevin McAlonan (*Treasurer* - expires August 2019) and Paul Tanton (*Chair* - expires August 2018).

Voting Board Members Absent: Gary Swaty (expires August 2018)

Other Officers Present: Woody Bernardi (*President*) and Dee Astell (*Vice President*)

Other Officers Absent: None.

Committee Heads Present: Dee Astell (*Social Media*, joint), Hal C. F. Astell (*Financial Review, Webmaster*), Stephanie Bannon (*Bylaws & Policies, Positions*), Woody Bernardi (*Fundraising*), Mark Boniece (*Quartermaster, Strategic Planning*) and Paul Tanton (*Social Media*, joint).

Committee Heads Absent: Michael Falinski (*Database*), Margaret Grady (*Google Docs*) and Jason Youngdale (*Surveys*).

Members Present: Craig Dyer and Shawn Flanders

Guests: Kathy Richardson, Nyki Robertson and Willow Tanton

Collections

Paul Tanton passed around the Collection Cauldron; \$17.00 was collected.

Board Reports to Committees

1. Paul Tanton stated that he cannot send to the Yahoo! boardlist any more. He believes we should now make the change from Yahoo! Groups to Google Suite for Nonprofits.
2. Hal Astell read a list of those eligible to stand for office (including those already in office): Dee Astell, Hal C. F. Astell, Stephanie Bannon, Len Berger, Woody Bernardi, Mark Boniece, Mike Cassidy, Craig Dyer, Leslie Fish, Margaret Grady, John Grigg, Earl C. Hedges, Jr., Sharan Hoyle, Kevin McAlonan, Duncan Rittschof, Jim Strait, Gary Swaty, Paul Tanton and Susan Uttke.
3. Hal Astell circulated Conflict of Interest forms to those present who had not provided them. Many completed.

Committee Reports to the Board

LepreCon 42

Gary Swaty was not present but sent a report with Mark Boniece.

He can't proceed without a check register. Kevin McAlonan will look to see what he can find.

LepreCon 44

Woody Bernardi reported.

He has sold out the Dealers' Room, which will have 16 dealers. He has reworked the room to meet aisle width and table availability needs. The Art Show started slow but is now on track. A \$1,000 deposit is due this week. There was an issue with payments coming into an e-mail address that doesn't exist; Hal created it on request. Day rates are confirmed: \$15 for Friday, \$25 for Saturday and \$20 Sunday. Full event membership will be \$50 at con. Programming is on the website. Current membership count is 63 paid and 118 warm bodies. He has purchased event insurance and ribbons. Room nights are at 40 with 50 being the first break.

Hal Astell asked for the budget to be shared with the board and for the final Guest of Honor contract to be sent to him as Secretary. He acknowledged receipt of the others.

Woody Bernardi motioned that LepreCon, Inc. cover 23 passthroughs at \$25 each (total of \$575) from LepreCon 42 to 44, in advance of con. This passed 2-1-1.

Hal Astell asked for the GoDaddy login details as corporate webmaster. Woody will send them.

Woody Bernardi motioned to be reimbursed \$276.50 for the next year's LepreCon, Inc. table at Phoenix Comic Fest. This passed 4-0-0.

Woody Bernardi read a post from Margie Grady in the LepreCon 44 ConCom group.

LepreCon 45

Dee Astell reported.

This will be held at the DoubleTree by Hilton Phoenix North over the Easter weekend in 2019, Thursday to Sunday. The contract will be signed shortly. The ConCom is building. The Local Artist GoH will be Baron Dixon.

Bylaws & Policies

Stephanie Bannon reported.

She has access to the Facebook group, but not to in process discussion. Hal Astell and Paul Tanton explained that this is kept within Margie's Google Docs.

Database

Michael Falinski was not present and did not provide a report.

Financial Review

Hal Astell reported no change.

Fundraising

Woody Bernardi reported.

He's waiting on approval from Jerry's Restaurant for the AGM in August.

Google Docs

Margaret Grady was not present and did not provide a report.

Positions

Stephanie Bannon reported no change.

Quartermaster

Mark Boniece reported.

He's moved the grids into storage, though Woody Bernardi still has six of the feet in Tucson. He issued some Westercon 70 property to Dee and the registration box to Nyki.

Paul Tanton asked about missing street team material such as program books. Hal Astell handed all of this over to Woody Bernardi at their shared LepreCon 44/CoKoCon 2019 table at Wild Wild West Steampunk Convention. Woody Bernardi will check.

Mark Boniece motioned for approval to purchase a larger box for the grid feet at a cost of \$20. This passed 4-0-0. Kevin McAlonan provided this in cash.

Social Media

Dee Astell reported.

She still can't get in Google+. Paul Tanton asked Hal Astell to make the previously proposed change to our MX record at Ipower.

Strategic Planning

Mark Boniece reported no change.

Surveys

Jason Youngdale was not present but provided a report.

He's sent out a survey and is receiving responses.

Paul Tanton asked Woody Bernardi and Dee Astell if they had survey needs for LepreCons 44 and 45. Neither do at this time.

Website

Hal Astell reported.

He's updated the website as needed with new meetings, coordinators, documents and events.

He redirected the root of leprecon.org to leprecon44.org, which is maintained outside our corporate hosting. Anything deeper remains on our hosting.

Any Other Business

None.

Meetings

The next Board/Committees meeting was set for Sunday, October 16, 2018 at Old Chicago, starting at 7.00 p.m.

Adjournment

Paul Tanton adjourned the meeting at 10.05 p.m.

LepreCon, Inc. | Minutes: Directors Meeting 7/29/2018

Call to Order

Date: Monday, July 29, 2018

Location: Old Chicago, 5695 W Bell Rd, Glendale, AZ 85038

The meeting was called to order by Paul Tanton at 7.13 p.m.

Attendance

Voting Board Members Present: Dee Astell (expires August 2019), Hal C. F. Astell (*Vice Chair, Secretary* - expires August 2020), Gary Swaty (expires August 2018) and Paul Tanton (*Chair* - expires August 2018).

Voting Board Members Absent: Kevin McAlonan (*Treasurer* - expires August 2019)

Other Officers Present: Woody Bernardi (*President*) and Dee Astell (*Vice President*)

Other Officers Absent: None.

Members Present: Stephanie Bannon, Mark Boniece, Craig Dyer, Margaret Grady and Shawn Flanders

Guests: Kathy Richardson and Willow Tanton

Collections

Paul Tanton passed around the Collection Cauldron; \$41.00 was collected.

Business Matters for the Annual Membership Meeting

Q4 Reports

Paul Tanton asked for a status of quarterly reports. Hal Astell provided it. Paul reminded those who had not submitted their reports to do so by the end of day on July 31.

LepreCon 42 Update

Gary Swaty reported that he doesn't have a report. He'll try to put one together before the next meeting.

LepreCon 43 Update

Dee Astell reported that we're done.

LepreCon 44 Update

Woody Bernardi reported.

We had a convention. We didn't lose money. We filled 94 room nights, which hit our second break. Membership was over 200. There was an issue with the U-Haul, as Earl got stuck on an island at a gas station and needed to be towed off. Woody will cover the bill personally.

LepreCon 45 Update

Dee Astell reported.

We've signed the hotel contract. Lep 45 will be held over Easter weekend. That's April 18-21, 2019, Thursday to Sunday.

We've selected our charity. It's Joshua Tree Feeding Program.

Our website was uploaded before Lep 44 but not linked until the Monday after, when it was made live and listed as the current convention. Application forms are live for dealers, fan tables, GMs, room parties and volunteers.

We've also set up a GMail account for form submissions and a number of leprecon.org e-mail accounts.

We sold 21 adult memberships (\$525) and 2 kids-in-tow memberships at LepreCon 44. We've sold 3 art show panels (\$45).

There have been 5 applications for the dealers' room. There's been 1 application for GM/volunteer.

ConCom positions filled thus far include: Art Show (Richard Bolinski), Dealer's Room (Duncan Rittschof), Filk (Valerie Ritchie), Gaming (James Wilson), Guest Liaison (Joseph Gaxiola), Hotel Liaison (Stephanie Bannon), Logistics (Michael Flanders), Operations (Mark Boniece), Programming (Michael Flanders & Dee Astell), Publications (Hal Astell), Publicity (Joseph Gaxiola), Rangers (Mark Boniece), Registration (Chris & Jim McLennan), Social Media (Dee Astell) and Treasurer (Kevin McAlonan).

I'm narrowing down my choices for Artist GoH and have reached out about availability.

Conflict of Interest Review

Paul Tanton asked for a list of Conflict of Interest form signed and on file. Hal Astell provided the list.

Paul Tanton raised that two LepreCon 44 concom members, Earl and Sam, refused to sign Conflict of Interest forms. Woody Bernardi explained.

Stephanie Bannon asked if we have a waiver form. We don't. It was agreed that the next step is for Stephanie, as head of the Bylaws & Policies committee, to draft up a waiver form and combine or amend the Conflict of Interest form.

Craft Agenda for Q4 Meeting

Paul Tanton read a suggested agenda and asked for additions.

Margie Grady raised equipment, as our laptops are old; they couldn't connect to WiFi at LepreCon 44 and people couldn't use Excel. She suggested that LepreCon 45 look into buying some tablets, some of which are on sale at Costco. Margie also suggested the use of WiFi extenders at the hotel.

Hal Astell asked for domain renewals to be added, as he had a takeaway on that from the last Quarterly Meeting.

Other Business

Paul Tanton and Hal Astell circulated flyers for Jerry's Restaurant. Woody Bernardi raised a possible hitch with the 24 hour coverage for these flyers and is checking on that.

Paul Tanton stated that concerns had been raised about the names of our regular meetings, both in their inconsistency and in the use of Executive Session, which tends to mean a closed meeting. Much discussion. We decided to use the following terms ongoing: Directors Meeting, Quarterly (or Annual) Membership Meeting and Coordinators Meeting.

Paul Tanton asked for permission to unsubscribe leprecon@leprecon.org from Owler. Everyone gave it.

Meetings

The date of the next Directors Meeting was set for Sunday, October 21, at Old Chicago at 5695 W Bell Rd, Glendale, AZ 85038, from 7.00pm.

Adjournment

Paul Tanton adjourned the meeting at 9:19 p.m.

LepreCon, Inc. | Minutes:

Annual Membership Meeting 8/4/2018

Call to Order

Date: Sunday, August 4, 2018

Location: Jerry's Restaurant, 2323 E Thomas Rd, Phoenix, AZ 85016

The meeting was called to order by Paul Tanton at 5:34 p.m.

Attendance

Voting Board Members Present: Dee Astell (expires August 2019), Hal C. F. Astell (*Vice Chair, Secretary, Webmaster* - expires August 2017), Kevin McAlonan (*Treasurer* - expires August 2019), Gary Swaty (expires August 2018) and Paul Tanton (*Chair* - expires August 2018).

Voting Board Members Absent: None.

Other Officers Present: Woody Bernardi (*President*), Dee Astell (*Vice President*).

Other Officers Absent: None.

Co-ordinators Present: Dee Astell (*Social Media*, joint), Hal C. F. Astell (*Financial Review, Webmaster*), Stephanie Bannon (*Bylaws & Policies, Positions*), Woody Bernardi (*Fundraising*), Mark Boniece (*Quartermaster, Strategic Planning*), Margaret Grady (*Google Docs*) and Paul Tanton (*Social Media*, joint).

Co-ordinators Absent: Michael Falinski (*Database*) and Jason Youngdale (*Surveys*).

Other Members Present: Len Berger, Will C. Brainard, Ken Cleckner, Craig L. Dyer, Earl C. Hedges, Jr., Hannah Mrvichin, Marguerite Murray, Gerry Tyra, Rhiannon Tyra, Sandy Tyra and Susan Uttke

Guests: Alexi Mrvichin, Lana Mrvichin and Vladimir Mrvichin

Petitions for Membership: None.

Proxies: Richard Bolinski to Craig Dyer, Tony Pdegimas to Earl C. Hedges, Jr., Kathy Richardson to Paul Tanton, Valerie Ritchie to Dee Astell, Andrea Rittschof to Stephanie Bannon, Duncan Rittschof to Stephanie Bannon, Willow Tanton to Woody Bernardi

Donations

Paul Tanton passed around the Collection Cauldron. \$45.00 was collected.

Officer Reports

Secretary's Report

Minutes for the three meetings in Q4 and the Online Business by Hal Astell were posted online in advance of the meeting. There were no questions or concerns.

Hal Astell read the list of those eligible to stand for office, removing Sharan Hoyle and Jim Strait from the previously published list after seeing the membership list for LepreCon 44. This amendment passed many-1-1.

After a board vote of 4-0-1 to allow the reuse of existing Conflict of Interest forms (as long as no changes are needed), Hal Astell circulated existing forms to be resigned and dated. Dee Astell and Kevin McAlonan completed new forms as their positions had changed over the last year.

Hal Astell reported that he had received Eric Wile's full contract and Jonathan Saantander Proudstar's contract for LepreCon 44. James C. Glass did not sign a contract as he only received a membership. He raised the need to clarify the difference between a Guest of Honor and a Participant. This will be discussed in committee.

A motion to accept the Secretary's Report passed 19-0-4.

Treasurer's Report

This report by Kevin McAlonan was posted online in advance of the meeting.

Paul Tanton asked about upcoming expenses. Kevin McAlonan mentioned the Corporation Commission and the renewal of the leprecon.org domain.

A motion to accept the Treasurer's Report passed 21-0-4.

LepreCon 42 Report

This report by Gary Swaty was posted online in advance of the meeting. There were no questions or concerns.

LepreCon 43 Report

This report by Dee Astell was posted online in advance of the meeting. There were no questions or concerns. As LepreCon 43 is now closed out, it'll drop from future agendas.

LepreCon 44 Report

This report by Margaret Grady was posted online in advance of the meeting. Woody Bernardi had nothing to add. There were no questions or concerns.

LepreCon 45 Report

This report by Dee Astell was posted online in advance of the meeting. There were no questions or concerns.

A motion to accept the four convention reports passed 21-0-3.

Co-ordinator Reports

Bylaws & Policies Committee

This report by Stephanie Bannon was posted online in advance of the meeting. There were no questions or concerns.

Database Committee

This report by Michael Falinski was posted online in advance of the meeting. As it was only submitted today, Paul Tanton read it aloud. There were no questions or concerns.

Financial Review Committee

This report by Hal Astell was posted online in advance of the meeting. There were no questions or concerns, though Paul Tanton asked for more progress to be made.

Fundraising Committee

Woody Bernardi did not provide a report in advance of the meeting so reported in person.

We have received another \$34 check from Old Chicago for the Directors Meeting in April and the Coordinators Meeting in June. Donations to the Collection Cauldron for the quarter amounted to \$16, \$55 and \$17.

Margaret Grady asked if we had a running tally for these numbers. Kevin McAlonan said that he does not have one but is working on a go forward line by line report like the one he creates for CASFS.

Woody Bernardi stressed that anyone can attend Directors Meetings and Coordinators Meetings.

Hal Astell mentioned that Paul Tanton had provided him with the code for Amazon Smile and he'd added it to the website.

Earl Hedges asked about the California address that had showed up on our records. Kevin McAlonan stated that this was Bruce Farr's address, which was on our Form 990 and it has been corrected.

Google Docs Committee

This report by Margaret Grady was posted online in advance of the meeting. There were no questions or concerns.

Positions Committee

This report by Stephanie Bannon was posted online in advance of the meeting.

Since then, Margaret Grady has granted her access to the Google Docs.

Quartermaster

This report by Mark Boniece was posted online in advance of the meeting. There were no questions or concerns.

Social Media Committee

This report by Dee Astell and Paul Tanton was posted online in advance of the meeting. There were no questions or concerns.

Socials Committee

Woody Bernardi did not provide a report in advance of the meeting so reported in person that nothing was done.

Statutory Agent Committee

This report by Kevin McAlonan was posted online in advance of the meeting. There were no questions or concerns.

Strategic Planning Committee

This report by Mark Boniece was posted online in advance of the meeting. There were no questions or concerns.

Surveys Committee

This report by Jason Youngdale was posted online in advance of the meeting. There were no questions or concerns.

Webmaster

This report by Hal Astell was posted online in advance of the meeting.

He asked for approval to move leprecon.org to a new registrar called NameSilo. This would drop our annual renewal cost from \$16.99 to \$8.99. Woody Bernardi asked to amend this motion by adding a maximum to the cost of changing registrar. Hal Astell agreed and recommended \$10 maximum. The motion to amend passed 18-0-2 and the motion passed 19-0-2.

A motion to accept the 16 co-ordinator reports passed 21-0-2.

Co-ordinator Positions

Paul Tanton asked each co-ordinator if they were willing to continue in their current positions. They all were with the following exceptions:

Margaret Grady will take back ownership of the Positions committee.

Dee Astell inherits the Socials committee as the current President.

Jason Youngdale was not present and Paul Tanton could not reach him by phone, so he hasn't accepted or declined continued ownership of the Surveys committee.

Old Business

1. Google for Non-Profits. Paul Tanton explained that the next step, for Hal Astell to make a change to our MX records at our web host to redirect any incoming mail to GSuite, would be done after this meeting, as it will affect our receipt of e-mail and we didn't want to lose any proxies or absentee ballots ahead of the meeting. There was much discussion about GSuite, why we're moving to it and what it will mean for everyday use. It was agreed to make this change as scheduled, test so we can be sure that it's not impacting us adversely and for discussion to take place as to what we expect out of GSuite and if it's possible to provide that functionality at our current or future web host or elsewhere.
2. Timing of Quarterly Reports. Paul Tanton thanked officers and coordinators for mostly submitting their reports on time.
3. PSFAFAE. Kevin McAlonan reported that he has filed the cancellation of the PSFAFAE tradename. Paul Tanton reported that no progress has been made in getting the deposit back from the Unexpected Art Gallery. As no progress was being made, he reached out to Michael Fett, who also spoke to the venue without success. The suggestion is that the five board members should visit the venue to request the refund in person.
4. Proxies. Some discussion about why this was on the agenda, though Sharan Hoyle, who asked for it to be added, was not in attendance at either this meeting or the last one. Hal Astell provided the updated data, stating that the average number of proxies per meeting had dropped relatively consistently over time, from 18.7 in 2012 to 4.6 in 2018. A motion to drop this from the agenda 'for ever' passed many-0-2.
5. Domain Renewals. This had been covered under the Website report.
6. Vote to Amend Bylaws. A vote to ratify the previous decision of the board to correct the requirement for a quorum in the bylaws to match the Articles of Incorporation, changing from 3/5 to 2/3, passed 23-0-0.
7. Election of Vice-President (COO of LepreCon 46 in 2020). Earl Hedges nominated Woody Bernardi, who accepted. Mark Boniece nominated himself and inherently accepted. A motion to close nominations passed many-0-4. Woody spoke to his candidacy by asking for the opportunity to run a convention on more than a six month timeframe. Mark spoke to his candidacy by highlighting that he had run many conventions that had made money. Margaret Grady asked which and he summed up: 3 or 4 CopperCons, all his HexaCons, at least 1 LepreCon, the only Conflagration and DarkCon 2004. A silent ballot was held. Mark Boniece was elected as Vice-President.

New Business

1. PayPal Profile Settings and Employee Settings.
 - i. Hal Astell raised the need to clean up the Profile settings in our PayPal account, as it still lists Lee Whiteside as owner with Woody Bernardi's phone number and two addresses. There was agreement that this should change to Kevin McAlonan as treasurer with the default LepreCon, Inc. contact details. Kevin will make these changes.
 - ii. Paul Tanton asked for our PayPal account to be switched to a non-profit account. Kevin will look into this too.
 - iii. Dee Astell raised the employee settings possible in Square where non-admins can make transactions.

- iv. Much discussion followed about PayPal in general. Gary Swaty suggested that money coming through PayPal and Square should go to the convention account. Kevin McAlonan explained that 90% of PayPal income is for a convention but he has been unable to add LepreCon 44's account to PayPal for unknown reasons. However, he's keeping numbers consistent, so that if X amount comes into PayPal, he'll transfer X amount from PayPal to the corporate account and X amount from the corporate account to the appropriate convention account. Hal Astell highlighted that there are often two live convention accounts at any one time. Dee Astell asked whether it would be viable to deactivate the current PayPal account and create a new one from scratch. Various people answered that it probably wouldn't be.
2. Technology Upgrades.
 - i. Margaret Grady raised concerns with our current laptops. Registration at LepreCon 44 was unable to use them at all because they wouldn't connect to wifi. Mark Boniece will look at them to see if he can upgrade the OS and software. If he can't, we can look at the cost of replacements.
 - ii. Margaret Grady raised the fact that we do not have any tablets, which would be useful at any points at conventions where purchases are made. She suggests that we buy some, though they must be compatible with Square. Paul Tanton stated that Square lists compatible devices on their website. Dee Astell mentioned that Square make their own tablets which are inherently compatible. Hal Astell asked if Square tablets could use PayPal; Earl Hedges suggested that they may not as Square naturally prefer that we use Square. Kevin McAlonan highlighted that Square charge less fees for purchases. Woody Bernardi suggested using only one platform. Paul Tanton explained that Square is not good with web buttons. Dee Astell said that some people prefer (read: 'will only use') one over the other, either way. Mark Boniece will look into this too.
 - iii. Gerry Tyra raised the possibility of using a few different technologies at the hotel to aid the convention, including wifi extenders and secure wireless networks. The latter met with some concerns about liability; if the convention provides a secure network and a dealer using that is hacked, we would be liable. Gerry would like to run some experiments at the hotel to see what's viable and to ask the hotel what we could connect into. Stephanie Bannon is the hotel liaison for LepreCon 45 (and for CoKoCon, which is happening sooner) and can ask what the hotel will allow. A wifi extender committee was set up with Mark Boniece heading and Stephanie Bannon, Gerry Tyra, Dee Astell and Hal Astell.
 - iv. Margaret Grady also raised some broken totes. Mark Boniece already has approval to purchase one, but another will be needed. Mark will report back on needs after completing his post-con inventory.
 3. Election of Rotating 3-Year Director (2018-2021). Hal Astell nominated Paul Tanton, who accepted. No other nominations were received. A vote to re-elect Paul by acclamation passed 22-0-1.
 4. Election of Assistant Vice-President (COO of LepreCon 47 in 2021). Hal Astell motioned to defer this vote. Much discussion about the benefits and drawbacks of delaying this vote until closer to the event (maybe two years out). Lots of opinions were given either way. The motion passed 15-8-1.
 5. Earl Hedges raised our Conflict of Interest policy and suggested that it be rewritten. He had uploaded a suggested re-write to the Bylaws & Positions committee Facebook group. Paul Tanton mentioned that this is already being looked at as the priority item for that committee.

Announcements

1. Earl Hedges mentioned that Maricopa Con is coming soon and he'll be GMing there.
2. Margaret Grady raised today's news from Star Trek Las Vegas that Sir Patrick Stewart will be returning to the role of Jean-Luc Picard.
3. Hal Astell mentioned that he had neglected to bring his usual list but that various gaming conventions like Game On Expo, Maricopa Con and RinCon were coming soon, that the next sf/f con was CoKoCon over the Labor Day weekend, that there were various book festivals coming up and that TusCon is on the usual second weekend in November.
4. Hal Astell mentioned the Apocalypse Later International Fantastic Film Festival, which he runs, in mid-October.

5. Earl Hedges mentioned that he'll be GMing at Big Bad Con in Walnut Creek, CA in mid-October. He'll have a private gaming room in his name and the event will benefit underprivileged kids.

Meetings

The next quarterly meeting was set for 7.00 p.m. on Sunday, November 18, 2018 at Old Chicago, 5695 W Bell Rd, Glendale, AZ 85038, after a board vote of 5-0-0.

Adjournment

Paul Tanton adjourned the meeting at 8.40pm after a vote of 16-0-2 to adjourn.

LepreCon, Inc. | Minutes: Coordinators Meeting 9/16/2018

Call to Order

Date: Monday, September 16, 2018

Location: Old Chicago, 5695 W Bell Rd, Glendale, AZ 85038

The meeting was called to order by Paul Tanton at 7.42 p.m.

Attendance

Voting Board Members Present: Dee Astell (*President*, exp. Aug. 2019), Hal C. F. Astell (*Vice Chair, Secretary*, exp. Aug. 2020), Woody Bernardi (exp. Aug. 2020), Kevin McAlonan (*Treasurer*, exp. Aug. 2019) and Paul Tanton (*Chair* - exp. Aug. 2021).

Voting Board Members Absent: None.

Other Officers Present: Mark Boniece (*Vice President*)

Other Officers Absent: None.

Committee Heads Present: Dee Astell (*Social Media, Socials*), Hal C. F. Astell (*Financial Review, Webmaster*), Stephanie Bannon (*Bylaws & Policies*), Woody Bernardi (*Fundraising*), Mark Boniece (*Quartermaster, Strategic Planning, Technology*), Margaret Grady (*Google Docs, Positions*) and Paul Tanton (*Social Media*, joint).

Committee Heads Absent: Michael Falinski (*Database*) and Jason Youngdale (*Surveys*).

Members Present: Kathy Richardson, Gary Swaty and Willow Tanton

Guests: Shawn Flanders

Collections

Paul Tanton passed around the Collection Cauldron; \$15.00 was collected.

Board Elections

For the position of Chair, Paul Tanton was nominated and seconded. He accepted the nomination and was elected 5-0-0.

For the position of Vice Chair, Hal C. F. Astell was nominated and seconded. He accepted the nomination and was elected 4-0-1.

Board Reports to Committees

1. Kevin McAlonan reported on the status of changes to PayPal. Everything is done except to remove Lee Whiteside's name and social. Address and phone number have been changed. There are two unpaid invoices for LepreCon 44: Rick Cook and Woody Bernardi, both for the Art Show. Woody Bernardi stated that these were paid outside of PayPal to avoid fees. We have not yet switched to PayPal non-profit. This will happen after changing from Lee to Kevin.
2. Nothing has been done to further our move from Yahoo! Groups to Google Suite. Hal Astell will make the MX record change on Monday.

3. Hal Astell read a list of those eligible to stand for office (including those already in office): Dee Astell, Hal C. F. Astell, Stephanie Bannon, Len Berger, Woody Bernardi, Mark Boniece, Mike Cassidy, Craig Dyer, Margaret Grady, Earl C. Hedges, Jr., Kevin McAlonan, Andrea Rittschof, Duncan Rittschof, Gary Swaty, Paul Tanton and Susan Uttke.
4. Hal Astell reported on recurring needs. The current average proxy rate for 2018 is 4.7 per quarterly meeting. He has Conflict of Interest forms for Dee Astell, Hal C. F. Astell, Stephanie Bannon, Woody Bernardi, Margaret Grady, Kevin McAlonan, Gary Swaty and Paul Tanton. Missing are: Board - none; Officers - Mark Boniece; Coordinators - Mark Boniece, Michael Falinski and Jason Youngdale; LepreCon 45 - Richard Bolinski, Cathy Book, Duncan Rittschof, Valerie Ritchie, Len Berger, James Wilson, Joseph Gaxiola, Jeff George and Chris & Jim McLennan.

Committee Reports to the Board

LepreCon 42

Gary Swaty reported.

The books are a mess and hard to figure out. Kevin McAlonan is still trying to find further information.

LepreCon 44

Woody Bernardi asked Margaret Grady to report.

There are three outstanding checks. Two are for artists who lost theirs so those have been reissued. The third is for a Guest of Honor who doesn't use his business address. Passthroughs were OK'd for 12 hours worked. \$675 will be moved over to LepreCon 45 to cover these, with the list of 27 people to come. \$1,000 seed money has been returned to corporate. Remaining merchandise will be donated to future street teams, including art prints and Scribbled Hollow stuff. \$136 has been returned to corporate as profit.

LepreCon 45

Dee Astell reported.

Social media is up, including a LepreCon 45 page and event. Website is up. An ad was placed into the CoKoCon program book. A joint party was held at CoKoCon 2018 with CoKoCon 2019. Looked at Abigail Larson as an Artist GoH, but she's now in Italy and unable to attend. A mail-in registration form bounced back from the PO Box. Most committee positions have been filled. Applications are coming in for dealers; the dealers room will be juried.

LepreCon 46

Mark Boniece reported.

He's putting together a committee. Five positions are filled at present.

Bylaws & Policies

Stephanie Bannon reported no change.

There was a discussion about proposed Conflict of Interest policies.

Database

Michael Falinski was not present and did not provide a report.

Financial Review

Hal Astell reported no change.

Fundraising

Woody Bernardi reported.

Jerry's Restaurant provided \$65.35 from the Annual Membership Meeting.

Google Docs

Margaret Grady reported.

She's updated with general changes.

Positions

Margaret Grady reported.

She's looking at Chair and Treasurer. Some discussion about differing views of some positions.

Quartermaster

Mark Boniece reported.

There is a need to resort after stuff was returned from LepreCon 44. Hal Astell agreed to assist and Woody Bernardi volunteered to help too. A box has been purchased to house the grid panel legs.

Social Media

Paul Tanton and Dee Astell reported.

Paul reported issues with Facebook events and proposed adding months to events. This passed many-0-0.

Dee reported 549 on the Facebook group. More numbers will be sent.

Socials

Dee Astell reported.

A joint party was held at CoKoCon 2018 with CoKoCon 2019.

Statutory Agent

Kevin McAlonan reported.

We haven't been sued. Also, we've rescinded the tradename of Phoenix Sci-Fi & Fantasy Art Expo.

Strategic Planning

Mark Boniece reported.

He's collecting some possible events, maybe a new Conflagration.

Surveys

Jason Youngdale was not present and did not provide a report.

Technology

Mark Boniece, Dee Astell and Stephanie Bannon reported.

Dee and Stephanie reported that there is no wired connection at DoubleTree, so technological solutions proposed by Gerry Tyra are not viable.

Mark reported that he hasn't checked the laptops for WiFi functionality yet. He'll do this during the new inventory.

Website

Hal Astell reported.

The LepreCon 45 site was made live on the Monday after LepreCon 44. The corporate site has been updated with new meetings, co-ordinators, documents and events. Also, a date has been added to the History page for LepreCon 5: 4th to 6th May, 1979. Previously we only had May 1979. This was courtesy of File 770 #7 which is online as a PDF. Now the only LepreCon without full dates is LepreCon 7.

Any Other Business

Woody Bernardi raised tablets and there was much discussion. Perhaps buy adaptors for the existing laptops instead of new tablets.

Meetings

The next Coordinators Meeting was set for Sunday, December 16, 2018 at Old Chicago, starting at 7.00 p.m.

Adjournment

Paul Tanton adjourned the meeting at 9.52 p.m.

LepreCon, Inc. | Minutes: Directors Meeting 10/21/2018

Call to Order

Date: Monday, October 21, 2018

Location: Old Chicago, 5695 W Bell Rd, Glendale, AZ 85038

The meeting was called to order by Paul Tanton at 7.06 p.m.

Attendance

Voting Board Members Present: Dee Astell (*President*, exp. Aug. 2019), Hal C. F. Astell (*Vice Chair, Secretary*, exp. Aug. 2020), Kevin McAlonan (*Treasurer*, exp. Aug. 2019) and Paul Tanton (*Chair* - exp. Aug. 2021).

Voting Board Members Absent: Woody Bernardi (exp. Aug. 2020).

Other Officers Present: Mark Boniece (*Vice President*).

Other Officers Absent: None.

Members Present: Stephanie Bannon, Marguerite Murray, Kathy Richardson, Gary Swaty and Willow Tanton

Guests: Shawn Flanders

Collections

Paul Tanton passed around the Collection Cauldron; \$41.00 was collected.

Business Matters for the Annual Membership Meeting

Q1 Reports

Paul Tanton asked for a status of quarterly reports. Hal Astell reported that he hadn't received any except his own and Dee's. Paul reminded those who had not submitted their reports to do so by the end of day on October 30.

LepreCon 42 Update

Gary Swaty reported no change. He's still waiting on Kevin McAlonan to provide a check register if he can find one.

PSFAFAE Update

Paul Tanton asked if our deposit has been returned yet. Kevin McAlonan said that it hasn't. Hal Astell mentioned that the Phx Zine Fest will be at the Unexpected Art Gallery on Sunday, so that could be a good point to talk to the management.

LepreCon 44 Update

Woody Bernardi was not present and didn't provide a report.

LepreCon 45 Update

Dee Astell reported.

Our contract is now void, following a change in Sales Manager at DoubleTree. We're in process to update onto the hotel's letterhead and contract. We should have news on this by the Quarterly Membership Meeting.

Kevin McAlonan emphasized a need to clarify the passthrough list from LepreCon 44 to 45.

LepreCon 46 Update

Mark Boniece reported.

He's looking for a Treasurer, Hotel Liaison, maybe a different hotel. He's filled nine positions, some at this meeting: Operations, Security, Party Liaison, Gaming, Freebies, Auctioneer, Programming, Social Media and Publications.

Eligibility to Stand for Office

Hal Astell provided a list of those eligible to stand for office (including those already in office): Dee Astell, Hal C. F. Astell, Stephanie L. Bannon, Len Berger, Woody Bernardi, Mark Boniece, Mike Cassidy, Craig Dyer, Margaret Grady, Earl C. Hedges, Jr., Kevin McAlonan, Andrea Rittschof, Duncan Rittschof, Gary Swaty, Paul Tanton and Susan Uttke.

Status of Conflict of Interest Policy Annual Statements

Hal Astell reported that he has Conflict of Interest forms on file for Dee Astell, Hal C. F. Astell, Stephanie Bannon, Woody Bernardi, Mark Boniece, Margaret Grady, John Grigg, Kevin McAlonan, Nyki Robertson, Gary Swaty and Paul Tanton. Missing are: Board - none; Officers - none; Coordinators - Michael Falinski and Jason Youngdale; LepreCon 45 - Richard Bolinski, Cathy Book, Duncan Rittschof, Valerie Ritchie, Len Berger, James Wilson, Joseph Gaxiola, Jeff George, Chris & Jim McLennan and Gerry Tyra.

Status of Current Contracts

Hal Astell reported no change.

Craft Agenda for Q1 Meeting

Paul Tanton read a suggested agenda and everyone agreed.

Other Business

Discussion about equipment prompted a proposal by Mark Boniece to dispose of the multi-function printer that doesn't work. This passed 3-0-1.

Meetings

The date of the next Directors Meeting was set for Sunday, January 20, 2019, at Old Chicago at 5695 W Bell Rd, Glendale, AZ 85038, from 7.00pm.

Adjournment

Paul Tanton adjourned the meeting at 8:01 p.m.

LepreCon, Inc. | Minutes: Quarterly Membership Meeting 11/18/2018

Call to Order

Date: Sunday, November 18, 2018

Location: Old Chicago, 5695 W Bell Rd, Glendale, AZ 85038

The meeting was called to order by Paul Tanton at 8.01 p.m.

Attendance

Voting Board Members Present: Dee Astell (*President*, exp. Aug. 2019), Hal C. F. Astell (*Vice Chair, Secretary* - exp. Aug. 2017), Woody Bernardi (exp. Aug. 2018) and Paul Tanton (*Chair* - exp. Aug. 2018).

Voting Board Members Absent: Kevin McAlonan (*Treasurer* - exp. Aug. 2019).

Other Officers Present: Mark Boniece (*Vice President*).

Other Officers Absent: None.

Co-ordinators Present: Dee Astell (*Social Media* - joint, *Socials*), Hal C. F. Astell (*Financial Review, Webmaster*), Stephanie Bannon (*Bylaws & Policies*), Woody Bernardi (*Fundraising*), Mark Boniece (*Quartermaster, Strategic Planning, Technology*), Margaret Grady (*Google Docs*) and Paul Tanton (*Social Media* - joint).

Co-ordinators Absent: Michael Falinski (*Database*) and Jason Youngdale (*Surveys*).

Other Members Present: Len K. Berger, Craig L. Dyer, Marguerite T. Murray, Kathy Richardson, Andrea Rittschof, Duncan Rittschof, Gary L. Swaty, Willow Tanton, Susan Uttke

Guests: Shawn Flanders

Petitions for Membership: None.

Proxies: Duncan Rittschof to Stephanie Bannon, Kathy Richardson to Paul Tanton

Donations

Paul Tanton passed around the Collection Cauldron. \$12.69 was collected, plus an Old Chicago glass.

Board Reports

Secretary's Report

Minutes for the three meetings in Q1 and the Online Business by Hal Astell were posted online in advance of the meeting. There were no questions or concerns.

Hal Astell read the list of those eligible to stand for office (including those already in office): Dee Astell, Hal C. F. Astell, Stephanie L. Bannon, Len Berger, Woody Bernardi, Mark Boniece, Mike Cassidy, Craig Dyer, Margaret Grady, Earl C. Hedges, Jr., Kevin McAlonan, Andrea Rittschof, Duncan Rittschof, Gary Swaty, Paul Tanton and Susan Uttke.

Hal Astell read the list of current contracts on file. This now includes all contracts for LepreCon 44.

A motion to accept the Secretary's Report passed 8-0-5.

Treasurer's Report

This report by Kevin McAlonan was posted online in advance of the meeting. There were no questions or concerns.

LepreCon 42 Report

This report by Gary Swaty was posted online in advance of the meeting. There were no questions or concerns.

LepreCon 44 Report

No report was received in advance of the meeting. Woody Bernardi reported in person.

Three people will be removed from the list: Sissy van den Handel, Edward Pulley and Ronnie Duran. He'll work with Gary Swaty to confirm the list to hand over to LepreCon 45. This increases the convention's profit by \$75.

There was discussion about the policy that requires that the previous two LepreCon chairs validate the passthrough list. A new policy couldn't be agreed so this was passed on to the Bylaws & Policies committee.

LepreCon 45 Report

This report by Dee Astell was posted online in advance of the meeting. There were no questions or concerns.

LepreCon 46 Report

No report was received in advance of the meeting. Mark Boniece reported in person.

The concom is fleshing out, but he's still looking for a treasurer and webmaster. The hotel is on hold pending current negotiations by LepreCon 45, CoKoCon 2019 and DarkCon 2019. He's also looking at potential author and artist Guests of Honor.

Co-ordinator Reports

Bylaws & Policies Committee

This report by Stephanie Bannon was posted online in advance of the meeting. There were no questions or concerns.

Database Committee

No report was received in advance of the meeting and Michael Falinski was not present to report.

Financial Review Committee

This report by Hal Astell was posted online in advance of the meeting. There were no questions or concerns.

Fundraising Committee

No report was received in advance of the meeting. Woody Bernardi reported in person.

The total amount raised by donations at meetings and percentages provided back from restaurants within the quarter is \$202.35.

Google Docs Committee

This report by Margaret Grady was posted online in advance of the meeting. There were no questions or concerns.

Positions Committee

This report by Stephanie Bannon was posted online in advance of the meeting. There were no questions or concerns.

Quartermaster

No report was received in advance of the meeting. Mark Boniece reported in person.

Did an inventory of the storage location with Hal. Stuff was put back in order post-LepreCon 44. Found a few things missing (none important). Found a few new things. In the process of generating a new inventory spreadsheet.

Still want to throw away broken scanner/printer. Mark was reminded that he was given permission to do so by the board at the previous meeting.

Premium tote box purchased to store grid panel legs proved to be 1.5 inches too narrow. So will use it to organize and consolidate other stuff. Some existing totes are damaged and should be replaced anyway. Purchase of new tote for legs pending.

Social Media Committee

This report by Dee Astell and Paul Tanton was posted online in advance of the meeting. There were no questions or concerns.

Socials Committee

This report by Dee Astell was posted online in advance of the meeting. There were no questions or concerns.

Statutory Agent Committee

This report by Kevin McAlonan was posted online in advance of the meeting. There were no questions or concerns.

Strategic Planning Committee

No report was received in advance of the meeting. Mark Boniece reported in person.

Plan to monitor availability of larger events in the future. Considering other events, such as a new incarnation of Conflagration. Considering ways that LepreCon can do other types of activities in the future.

Surveys Committee

This report by Jason Youngdale was posted online in advance of the meeting. There were no questions or concerns.

However, Jason resigned from the committee rather than sign a Conflict of Interest form.

Technology

No report was received in advance of the meeting. Mark Boniece reported in person that there had been no activity.

Webmaster

This report by Hal Astell was posted online in advance of the meeting. There were no questions or concerns.

Old Business

1. Google for Non-Profits. Paul Tanton explained that we should appoint a Google Suite admin, given that neither the Google Docs admin nor the Webmaster want the job. Paul was nominated, accepted the nomination and was elected 9-0-4.
2. Timing of Quarterly Reports. Paul Tanton pointed out that almost no reports were sent in on time for this quarter.
3. PSFAFAE. Kevin McAlonan was not present to indicate whether this deposit had been refunded.
4. Domain Renewals. Hal Astell believes that there are no upcoming renewals.
5. Election of Vice-President (COO of LepreCon 46 in 2020). There were no nominations, so this election was postponed.
6. PayPal Profile and Employee Settings. Kevin McAlonan was not present to indicate current status.

New Business

1. Paul Tanton raised an issue with variables in our Sponsorship Policy. Margaret Grady checked and these don't exist in the version in Google Docs, so there isn't a problem to solve. Hal Astell asked for a copy for the website.
2. Nyki Robertson needs a ride to the December meeting. Woody Bernardi offered to pick her up.
3. Margaret Grady asked for an update to the memberships of committees. We worked through the list.
4. It was proposed that the Surveys committee, now that Jason has resigned, should be disbanded and reformed as needed and this motion passed many-0-2.
5. A similar suggestion was made about the Socials committee, with the addition that it should diverge from the President's responsibilities. A proposal passed 12-0-1.
6. A proposal to roll the Technology committee into the Quartermaster's responsibilities passed 11-1-0.

Announcements

1. Len Berger mentioned the *Fantastic Beasts* sequel and an upcoming auction at EJ's Auction House opposite Old Chicago.
2. Gary Swaty mentioned some upcoming free concerts at ASU and community colleges.
3. Dee Astell mentioned an upcoming holiday market at Sun Studios.
4. Hal Astell mentioned Mesa Book Festival in early December. Gary Swaty added that LibCon West was the same day.

Meetings

The next quarterly meeting was set for 5.00 p.m. on Sunday, February 3, 2018 at Old Chicago, 5695 W Bell Rd, Glendale, AZ 85038.

Adjournment

Paul Tanton adjourned the meeting at 10.15pm after a vote of many-1-0 to adjourn.

LepreCon, Inc. | Minutes: Coordinators Meeting 12/16/2018

Call to Order

Date: Sunday, December 16, 2018

Location: Spoke & Wheel, 8525 N Central Ave, Phoenix, AZ 85020

The meeting was called to order by Paul Tanton at 7.12 p.m.

Attendance

Voting Board Members Present: Dee Astell (*President*, exp. Aug. 2019), Hal C. F. Astell (*Vice Chair, Secretary*, exp. Aug. 2020), Kevin McAlonan (*Treasurer*, exp. Aug. 2019) and Paul Tanton (*Chair* - exp. Aug. 2021).

Voting Board Members Absent: Woody Bernardi (exp. Aug. 2020).

Other Officers Present: Mark Boniece (*Vice President*).

Other Officers Absent: None.

Committee Heads Present: Dee Astell (*Social Media*), Hal C. F. Astell (*Financial Review, Webmaster*), Mark Boniece (*Quartermaster, Strategic Planning, Technology*), Margaret Grady (*Google Docs, Positions*) and Paul Tanton (*Social Media*).

Committee Heads Absent: Stephanie Bannon (*Bylaws & Policies*), Woody Bernardi (*Fundraising*) and Michael Falinski (*Database*).

Members Present: Marguerite Murray, Kathy Richardson, Gary Swaty and Willow Tanton.

Proxies: Woody Bernardi to Paul Tanton.

Collections

Paul Tanton passed around the Collection Cauldron; \$28.00 was collected.

Board Reports to Committees

1. Kevin McAlonan reported on the status of changes to PayPal. What's left is to remove Lee Whiteside's name and social.
2. Kevin McAlonan reported that he has not yet received a refund from the Unexpected Art Gallery for his deposit for PSFAFAE. The board discussed options of when they could visit the site. 12th and 26th January were floated.
3. Hal Astell read a list of those eligible to stand for office (including those already in office): Dee Astell, Hal C. F. Astell, Stephanie L. Bannon, Len Berger, Woody Bernardi, Mark Boniece, Craig Dyer, Margaret Grady, Earl C. Hedges, Jr., Marguerite Murray, Andrea Rittschof, Duncan Rittschof, Gary Swaty, Paul Tanton and Susan Uttke.
4. Hal Astell reported on recurring needs. The average proxy rate for 2018 was 3.5 per quarterly meeting, less than half the previous lowest amount. He has Conflict of Interest forms for Dee Astell, Hal C. F. Astell, Stephanie L. Bannon, Woody Bernardi, Mark Boniece, Craig Dyer, Margaret Grady, John Grigg, Kevin McAlonan, Andrea Rittschof, Duncan Rittschof, Nyki Robertson, Gary Swaty and Paul Tanton. Missing from our co-ordinators is Michael Falinski; and, from LepreCon 45, Richard Bolinski, Cathy Book, Valerie Ritchie, Len Berger, James Wilson, Joseph Gaxiola, Jeff George, Chris McLennan and Jim McLennan.

Committee Reports to the Board

LepreCon 42

Gary Swaty reported that he's found someone to help with the books, Natalie Herbeke. Kevin McAlonan has not yet found the check register.

LepreCon 44

Woody Bernardi was not present so Margaret Grady reported. Passthru's are done and a check has been given to Kevin McAlonan, so LepreCon 44 is financially closed out. However, Woody still has a few other things to do.

LepreCon 45

Dee Astell reported.

She contacted Victo Ngai about being our Artist GoH; she was honoured but has already committed to speaking at a design festival in Ireland at that time. She's still working on hotel contract issues. She had a table at the holiday gift market at Sun Studios; no memberships were sold but she did hand out flyers and talk to folks about LepreCon 45. The conglom is populating nicely. Still missing are Auctioneer, ConSuite, Fan Tables and Logistics.

Kevin McAlonan raised a credit card issue. The hotel wants full payment up front three days before con. He suggests that we get a credit card and use that. If anything goes wrong, dispute. The corporate treasurer and con treasurer and chair should be on the card.

LepreCon 46

Mark Boniece reported not much change at this time. Hal Astell recommended a possible Local Artist GoH in Ky Tran, who's in Tucson.

Bylaws & Policies

Stephanie Bannon was not present and did not provide a report.

Database

Michael Falinski was not present and did not provide a report.

Financial Review

Hal Astell reported that all paperwork is now in the filing cabinet. No real change.

Fundraising

Woody Bernardi was not present but provided a report to Paul Tanton. Old Chicago is closed. Woody Bernardi and Stephanie Bannon are talking about where else offers money back. We did receive the final check from Old Chicago, which did not bounce. Jerry's Restaurant isn't interested for a meeting our size. No new suggestions today, so the recommendation is for Spoke & Wheel for January, while looking for a new centrally located venue for future meetings.

Google Docs

Margaret Grady reported no change, but did clarify some committee positions.

GSuite

Paul Tanton reported that four people have not yet logged in: Mark Boniece, Michael Falinski, Kevin McAlonan and Gary Swaty. Dee Astell asked a number of questions. Paul Tanton and Hal Astell answered.

Positions

Margaret Grady reported that Paul Tanton owes her some descriptions.

Quartermaster

Mark Boniece reported that he's prepared a new inventory, but hasn't yet got rid of the broken printer.

Social Media

Dee Astell reported that she'd set up several posts on social media for Giving Tuesday: our Amazon Smile link, our website donation link and a Facebook donation link, which raised \$30. Hal Astell pointed out that Google+ will be ceasing to be.

Statutory Agent

Kevin McAlonan reported that we haven't been sued.

Strategic Planning

Mark Boniece reported no change.

Treasurer

Kevin McAlonan reported that Westercon 70 had a checking account but no savings account. He recommends a savings account for corporate and odd/even cons, as that would allow us to earn interest. We have this for two of the three, so let's add the third, which would be odd cons.

Website

Hal Astell reported that he'd updated with new meetings, co-ordinators and documents. He also made the MX record change to shift our e-mail over to GSuite.

Any Other Business

1. Hal Astell recommended that we collate logins/passwords for sites/lists, etc. He has IPower and PayPal. Paul Tanton has Square. All others may be lost.
2. A proposal was made for LepreCon, Inc. to acquire a credit card, as per Kevin McAlonan's suggestion under the LepreCon 45 report above. This passed 8-0-1.
3. A proposal was made to open a savings account for odd conventions, as per Kevin McAlonan's suggestion under the Treasurer's report above. This passed 8-0-1.

Meetings

The next Coordinators Meeting was set for Sunday, January 20, 2019 at Spoke & Wheel, starting at 5.00 p.m.

A new location is still to be determined for the Quarterly Membership Meeting on Sunday, February 3, 2019. The Spoke & Wheel was booked as a safe bet in the meantime.

A new location is still to be determined for the Coordinators Meeting on Sunday, March 17, 2019. The Spoke & Wheel was booked as a safe bet in the meantime.

Adjournment

Paul Tanton adjourned the meeting at 8.54 p.m.