

# LepreCon, Inc. | Minutes: Coordinators Meeting 07/12/2020

## Call to Order

Date: Sunday, July 12, 2020.

Location: online at Google Hangouts Meet.

The meeting was called to order by Paul Tanton at 4.22 pm.

## Attendance

Voting Board Members Present: Dee Astell (*Assistant Vice President, exp. Aug. 2021*), Hal C. F. Astell (*Vice Chair, Secretary, exp. Aug. 2020*), Woody Bernardi (*Vice President, exp. Aug. 2020*), Kathy Richardson (*exp. Aug. 2022*) and Paul Tanton (*Chair, exp. Aug. 2021*).

Voting Board Members Absent: None.

Other Officers Present: Mark Boniece (*President*).

Other Officers Absent: Kevin McAlonan (*Treasurer*).

Committee Heads Present: Dee Astell (*Social Media*), Hal C. F. Astell (*Financial Review, Webmaster*), Woody Bernardi (*Fundraising*), Mark Boniece (*Quartermaster, Strategic Planning, Street Team*) and Paul Tanton (*Google, Social Media*).

Committee Heads Absent: Stephanie Bannon (*Bylaws & Policies, Positions*).

Members Present: Willow Tanton.

Guests Present: None.

Proxies: None.

## Icebreaker

Paul Tanton stated that some people have mentioned recently that they don't feel valued within LepreCon, Inc., so asked each attendee to remind us (or surprise us) with a unique value that they bring to our organisation. Dee Astell believes that she brings programming skills. Hal Astell believes he brings tenacity. Woody Bernardi believes he brings a fresh face. Kathy Richardson believes she brings helpfulness. Paul Tanton believes he brings the ability to help people achieve. Mark believes he brings knowledge.

## Collections

Paul Tanton was unable to pass around the Collection Cauldron during a virtual meeting, but highlighted our ability to choose LepreCon, Inc. as our chosen charity on Amazon Smile, our donation button for PayPal and our donation sheet which can be printed and mailed to our PO Box.

## Board Reports to Committees

1. Kevin McAlonan was not present to report on PayPal.
2. Woody Bernardi reported no change on the PSFAFAE refund.

3. Hal Astell reported on the Secretary's recurring items.
  1. Conflict of Interest forms are on file for all board members, officers and coordinators. Lep 46 staff are all covered by staff forms, which are on file. I have nothing for LepreCons 47 or 48.
  2. The cancelled hotel contract for LepreCon 46 is on file, as are all guest contracts. I have no contracts for LepreCons 47 or 48.

## Committee Reports to the Board

### LepreCon 46

Mark Boniece reported that he's wrapping up the refund process. Most, if not all, refunds have been complete but Mark hasn't yet been able to talk with Kevin to confirm. He's not having a closeout meeting because the convention had been cancelled. He needs to talk to Richard to see if any art was sent in and, if so, if it was sent back. Passthroughs have been decided to roll from LepreCon 45 to LepreCon 47, though Woody Bernardi hasn't received them.

### LepreCon 47

Woody Bernardi reported that he's negotiated with two hotels and received contracts for both, but was not able to sign either in good conscience because of cost of cancellation. He's at that point now with a third hotel. Paul Tanton asked if he'd considered going virtual. Woody talked about trends right now and a few possibilities.

Paul Tanton talked through the timelines worked on during the recent Strategic Planning meeting and asked questions about where Woody was at on certain items, like committee, guests, budget, etc. Woody was generally of the opinion that he can't really do much until he has a hotel contract and thus dates.

Hal Astell raised the other document that was put together to specifically address LepreCon 47, as it detailed certain expectations for Woody to have reached by this meeting. Paul mentioned that it had only been sent out this morning, so Woody had no opportunity to respond to it.

Woody agreed to write something over the next few days that he wants to be on a LepreCon 47 home page. He'll get that to his webmaster to upload. If there are problems, he'll get that to Hal to take care of, so we can redirect to it as the live convention website.

Paul asked if Woody would be willing to work with a treasurer appointed by the board to create a basic budget. He wasn't sure if he could work with the one suggested.

Paul asked if Woody would have a venue by the Annual Membership meeting, which is three weeks away. He said that he would be able to do so.

In summary, Woody agreed get the three key things done before the AGM: at least a basic website to be the live point of entry to leprecon.org; a treasurer and a budget that's submitted to and approved by the board; and a confirmed venue.

### LepreCon 48

Dee Astell reported that she'd populated much of her concom and was compiling a list of potential artists, but hadn't talked to hotels yet because she's waiting on LepreCon 47 dates.

Paul Tanton talked through the same timelines mentioned above.

## Bylaws & Policies

Stephanie Bannon was not in attendance and did not send in a report.

Woody Bernardi suggested that the two chairs who need to approve passthroughs should be the current and future chair, rather than two previous. For instance, passthroughs from LepreCon 45 to LepreCon 46 needed approval of the chairs of LepreCon 44 and LepreCon 45, but perhaps ought to be the chairs of LepreCon 45 and LepreCon 46. Some discussion.

Woody then proposed that the two chairs who need to approve passthroughs are the two chairs affected, being the one sending them forward and the one receiving them. This passed 5-0-0.

## **Database**

Woody Bernardi reported no change.

## **Financial Review**

Hal Astell reported. No change, but still hope to report before the AGM in August.

## **Fundraising**

Woody Bernardi reported. We have received \$22.61 from Amazon Smile, which is the total thus far not for a particular period of time. He asked why we don't have a donation button on Facebook. Paul Tanton and Dee Astell said that they haven't been able to do so because of changes and limitations within Facebook. Woody investigated further during the meeting and reported back that we need to have a whole bunch of stuff in order to sign up for a donations account in Facebook.

## **Google**

Paul Tanton reported. He uploaded documents and scheduled events in the calendar.

## **Positions**

Stephanie Bannon was not present and did not send in a report.

## **Quartermaster**

Mark Boniece reported no change.

## **Social Media**

Dee Astell reported. She did a social media push during May for Giving Tuesday and in June for the Amazon sharing and mobile campaign, and ran posted links on both Facebook and Twitter about shopping with Amazon Smile with donations going to LepreCon, Inc. She also fielded questions on Facebook about attending memberships for LepreCon 46 and their refund status and made an announcement on social media in June that membership refunds for Lep 46 had been sent out.

## **Statutory Agent**

Kevin McAlonan was not present and did not send in a report.

## **Strategic Planning**

Mark Boniece reported. We had a meeting and created an initial timeline for conventions. We also created some specific timelines for LepreCon 47.

## **Street Team**

Mark Boniece. Phoenix Fan Fusion is no longer happening in September, so we won't be there.

## **Treasurer**

Kevin McAlonan was not present and did not send in a report.

## **Website**

Hal Astell reported. He updated meetings and documents, as usual. He also finished up the migration away from IPower. Our hosting is all at JaguarPC and our domains are at NameCheap. Everything's working fine. He's shut down the IPower account.

## **Other Business**

1. We'd already talked about LepreCon 47 Urgency earlier in the meeting during the LepreCon 47 report.

## **Meetings**

The next Quarterly Membership meeting will be held online at Google Meet on Sunday, August 2, 2020 at 4.00 p.m. The link is <https://meet.google.com/ehr-bhju-apt>.

The next Coordinators Meeting was set for Sunday, October 18, 2020 online at Google Meet, starting at 4.00 p.m. A link will be created.

## **Adjournment**

Paul Tanton adjourned the meeting at 6.59 p.m after a vote of 4-0-1.